

QUICK GUIDE

OFFICE

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WEBSITE

Most forms and many syllabi are available on our updated website in a format that you can fill-in and email.

www.guildmusic.edu.au

PAYMENTS

For those who have access to Electronic Funds Transfer:

The Australian *GUILD'S* Account is:-
Westpac.

BSB: 033050,

Account No: 228055.

Please email us a copy of the receipt
(See Page 17 for Instructions on how to use this procedure)

For cheques and money orders:

You must use the full name with no abbreviations –

Australian Guild of Music Education Inc.

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DEAN / DIRECTOR'S REPORT. YEAR OF 2016

A year in the life of the Guild.

FROM Dr KNOOP. Dean of the Faculty and Public Examination Director



As members will read further on in this report the Guild has some exciting news for students who wish to take music teaching as a career. In 2017 the Guild can now offer training accreditation at several levels which should suit all students in line with current trends. All courses will be available in Blended Learning (Formerly known as Distance Education) The Accredited B.Mus. degree will be delivered by either attendance or distance learning and with Government Fee help is available.

The original Diploma of Music has been replaced with the VET Music Industry program and will offer VET FEE HELP.

Those two new programs will be offered in 2017 :

1 A one year course Licentiate Diploma TEACHER IN MUSIC (for holders of the Guild Licentiate) or eighteen month for students entering with Proficiency certification.

Entry level is Guild Proficiency certification or equivalent or by audition.

2. A one year Associate DIPLOMA TEACHER IN MUSIC (for holders of a Guild Associate Diploma) or eighteen months for holders of Proficiency

Entry level is a Guild grade seven certification or an equivalent or by audition.

Further details are listed further in this issue of CONTACT or, Communicate with the Dean Dr Ern Knoop, email knoop@hotmail.net.au or ring mobile 0412 327 665 Re further details and enrolment. All courses will commence on March 1st 2017.

TERTIARY COURSES in 2016. Following re-accreditation by TEQSA the Guild degree program progressed as planned with Dr Jenny Game-Lopata being appointed Lecturer in Musicianship and Guild Quality Control Officer. Leonie Wobking was extremely pleased to have two piano students gain High Distinction and one being in her final year of study. Greta Grybaitis attended the Faculty for a week during the last semester was most welcome as usual. The CEO Bernadette Norton had her car stolen and written off by the thief when he hit a truck and escaped uninjured, he then assaulted a great grandmother of eighty years of age and sped down the highway from Altona to Werribee in the stolen car on the wrong side of the Freeway chased by police who caught him at Werribee and arrested him. Naturally Bernie was very upset over the whole incident.

On a more pleasant note was the new Blended Learning program introduced this year and was well received by our students. This year we have two students graduating and possibly a third student as well.

Congratulations to all our tertiary staff for their highly valued work during 2016 and also to the highly valued services of our Academic Board and Committee of Management members

It would be remiss of me not to mention the highly valuable work of Tia in the front office as Secretary of the Guild and also James who assist in the tertiary office.

PUBLIC EXAMINATIONS.

The PUBLIC EXAMINATIONS still continue to progress and flourish. Unfortunately Andrea Harrison lost her father towards the end of 2016. Andrea and her father were both well known to the Guild examiners who attended her studio for examinations and his passing is deeply regretted.

Overseas Denise Collins spent a month in Malaysia doing Guild examinations and Helen Little spent a week in Singapore and returned to do music examinations for the Guild in Sydney.

Greta Grybaitis as usual conducted many exam/inactions in Canberra and NSW

In Queensland Guild students were well looked after with the services of Sonya Visser, Bradley Eustace, Denise Collins and Helen Little Prof Josef Aronoff and Malcolm Smith

Glen Carter Varney visited WA for over a week examining Therese Forster and Diane Vrcic assisted her visit.

I would also like to welcome a newly appointed examiner in Sydney Mr Anthony (Tony) McDonald. Welcome aboard Tony

In SA as usual Alan West organised and conducted the SA examinations with Carren Walker.

Examiners again maintained a heavy schedule/ in this sector of the Guild with examinations being conducted in all States as well as overseas. The Guild are fortunate in having well trained professional music examiners who visit the various States and overseas countries.

Thank you to the following regulars who have done excellent work this year with the demands that examining involves - Jeff Wood, Greta Grybaitis, Glen Carter-Varney, Denise Collins, Helen Little, Bradley Eustace, Sonya Visser, Malcolm Smith, Allan West, Carren Walker, Leonie Wobking and Diane Vrcic.

Including myself we all play an important role and do most of the interstate and overseas examinations, yet AGME also have resident examiners in all States.

MUSIC EXAMINERS.

The AGME Examiners Certificate course is taking enrolments for the 2016 intake. The course has been updated considerably to accommodate various syllabi changes that have occurred over the years. In some States AGME would like to create more resident examiners. In such cases the course fee is heavily subsidised by the Guild for approved applicants. Interested teachers or professional musicians are welcome to apply for entry. The course has three levels. Examiners Certificate (one year), Examiners Associate (two years) and Examiners Licentiate (three years). These awards are prestigious for anyone seeking to upgrade their qualifications as well as successful applicants being placed on the Guild Examiners register. For further details contact the AGME Dean.

I would like to again thank all the AGME staff and examiners for their dedicated work throughout the year. Without their dedicated input the AGME would not be as advanced as it is. We also thank all the teachers and students who have supported the AGME over the many years the Guild have been operating. Congratulations to all our Graduates on their endeavour and success. Whilst all the Guild

staff have worked hard for the Guild's aims and objectives, a special vote of thanks must be made to our CEO Bernadette Norton and Secretary Tia Hutajulu who have worked constantly the whole year and will also be doing the same in 2017. Well done Bernie and Tia.

Dr Ern Knoop (Faculty Dean) December 2016

PRESIDENT'S REPORT.

Covering the practical and theory examination division of the AGMED.

The last 12 months was a very busy time for all. Many examinations were again carried out across Australia, Singapore and Malaysia with many achieving very good results in their music and speech presentations.

The Melbourne graduation was well attended once again with many students receiving awards for their hard work in 2015. The afternoon was very pleasing and enjoyable with some very fine performances complimenting the presentation of awards. A big thank you to all who attended to make it a memorable event.

Theory examinations last August were well attended with many doing very well. The response to the theory on demand had also increased with many teachers and students once again finding it very convenient to sit their theory examinations when it suits their busy schedules.

Please note that from 2017 we will be offering theory on demand up to Grade 8. Diploma examinations will still be held in August only.

We are continuing to keep up with the ever changing and developing ideas that the music industry is throwing at us. Also the busy schedules and pressures that students find themselves in these days are also in the back of our minds. Due to this, we continue to improve and make achievable the music streams for them to pursue their music or speech crafts.

Thanks to all the teachers and examiners who have contributed to the Guild over the last year with their input and ideas. Tia, who runs the office, has once again done a fine job in organizing the examinations over the past year.

In conclusion, please read the following pages to bring to mind all the changes that have occurred over the last couple of years.

Also please call me anytime for clarification on any syllabus or program details if needed.

Phone: 0417 318 915 OR Email: >pianoforte@hotkey.net.au<

All the best in 2017.

Jeffrey Wood.

President AGME

IMPORTANT SYLLABUS REQUIREMENTS CHANGES SINCE 2014..

PLEASE NOTE THAT ALL OF THE BELOW ARE MANDATORY...

Technical Exercises.

Technical exercises are no longer mandatory in examinations if required within the technical work. E.g. Piano, Guitar, etc. Obviously Singing/Vocal exercises will remain, as this is the core part of the technical requirements. Teachers and students are still encouraged to pursue these exercises in the normal technical development as these carefully designed exercises will develop a very secure foundation in finger dexterity.

Please note that vocal students can use their accompanist to play along with the technical exercises during the examination.

Sight Reading / Singing.

Candidates will be allowed a reasonable time to practice their sight reading/singing exercises prior to being asked to perform it. The examiner will provide the sample in which the student can then practice playing or singing. After a short time the examiner will then ask them to perform it from which point they will assess the presentation.

Please note that vocal students can use their accompanist to play through the sight singing exercise prior and during the assessment.

General Knowledge Substitute.

General knowledge oral questions can be substituted with a detailed program presented to the examiner at the start of the examination. The program should consist of a student profile followed by a short but concise detail of each item presented. This should include the information about the composer, the style, and the general theory elements of the music presented. The examiner will mark on the general impression of the program notes and its content. Teachers and students should make sure elements of the program notes include the general knowledge requirements as listed for each grade/level of examination taken.

Please note that oral general knowledge questions will be based on the list pieces or songs only. General theory questions will no longer be asked as these elements have already been covered in the theory examination prerequisites needed to complete and certify each grade.

Contemporary Piano/Keyboard Examinations.

Improvisation demonstration is no longer a requirement in the technical section in proficiency & diplomas. Also, improvisation is totally at the discretion of the teacher/student if used in any of the performance items.

The keyboard requirements, such as recording and compositional arranging demonstrations are no longer be expected. Keyboard suitability for the different grades/levels still need to be discerned by the

PLEASE NOTE.

*Students and teachers using the old **Contemporary Piano/Keyboard** syllabus should be using the updated technical work from the standard **Pianoforte** syllabus. This syllabus will shortly be removed from the web site. However continue to use the list pieces as own choice applies and these lists are of great value in this case.*

Photo Copies & Downloaded Music.

Teachers and students need to be aware that photocopies from books that are still in print can be used in examination. However, the book that the music is copied from must be brought into the examination room. Copies can be used for convenience to avoid page turns. Authorised photocopies can be used provided an official authorisation stamp is printed on the copy, or a receipt can be produced for such copies to be used. Also downloaded music should have the web site listed on it from which it was downloaded for verification if ever required.

Examiners are not photo copy police, but we all need to be aware of the photo copy laws that are in place to protect the print music industry. The Guild does not condone, nor does it want to be seen as a third party in allowing blatant photocopying of music.

Own Choice Pieces.

As has been in earlier syllabuses, teachers and students can choose any performance program they wish to present for their examination without approval up to grade/level 7. Proficiency, level 8 and diplomas, must still have approval through the appropriate avenues. Own choice can include the use of any other examination boards published books, or general syllabus list, if the teacher so desires. These pieces should be a good guide to the general standard for the grade/level that is being attempted. Other pieces should be carefully picked and it is up to the teacher that the chosen works is similar in standard to others already listed in the syllabus. Registered teachers can send copies of pieces to the Guild office for approval if in doubt of the standard or suitability. Of course the higher levels, as mentioned above, must have approval.

The most preferred way for approval is to scan the pieces and email to Jeff Wood >pianoforte@hotkey.net.au< and the reply email will act as your approval notification.

Performance Level Programs.

Please download the latest Performance requirements from the Web.

Performance programs have been changed to the following.

Prep to Level 5 will require 4 items.

Item marks will be: 20, 20, 20, 20. General impression will be: 20.

Level 6 to 8 will require 5 items.

Item marks will be: 16, 16, 16, 16, 16. General impression will be: 20.

Professional Performance will require a minimum of 30 minutes.

Program items will be marked out of 80. General impression will be: 20.

Public Performance will require a minimum of 40 minutes.

Program items will be marked out of 80. General Impression will be: 20.

Examination Streams:

The streams will be as follows.

1. General Examination Programs:

(Recommended if pursuing university music majors)

These grades will cover: Technical work, Performance, Sight reading, Ear test, General knowledge. A theory prerequisite is required for these grades.

Please note that the General examination marks awarded have been changed from Step 1 through to Grade 5. List A is now 20 instead of 15. Subsections will be a total of 20 instead of 25.

2. Recital Examination Programs: (Light Classical & Contemporary)

These grades will cover: Technical work, Performance, Sight reading OR Ear test, General knowledge. No theory prerequisite is required for these grades.

Please note that the Recital examinations are referred to as Steps and Grades instead of Levels.

3. Performance Examination Programs.

These levels will cover: Performance general impression, which involves dress code and program notes. Verbal introductions of each item will also be expected.

No theory prerequisite is required for these levels.

Performance pieces in all streams can be a mixture of any style from classical to contemporary, contemporary only or classical only. Great care should be maintained that a variety of style is delivered from whatever genre is picked.

Please note that any of the old syllabi can be used for own choice pieces. These are always a good guide for grade levels. However always use the latest syllabus for technical work requirements if doing General or Recital programs.

IMPORTANT PROGRAM CHANGES SINCE 2015...**Theory On Demand.**

Theory on demand caters for teachers, students and parents who are finding it very hard to attend examination centres on a specific day and time.

Theory on demand details.

1. Theory on demand cater for preliminary up to grade 8 from 2017.
2. It will be available any time from the start of February to the end of October each year.
3. A separate entry form is available for candidate / grade details as well as the supervisor information.
4. Fees will be as listed for each grade in the contact, plus a \$40 surcharge for each student entry. If two or more students are sitting at the same time and grade with the same supervisor, then the additional same grade papers will only incur a fee of \$10 surcharge each. This surcharge

will cover the extra cost of producing the individual papers for the candidate. Also these exams do require extra administration and mail costs that need to be covered.

5. Papers will be marked and reports done as soon as the supervisor returns the finished examinations. Results should be back within a 2 to 3 week turnaround once they have been received.

Copies of the papers will not be available with theory on demand entries.

PLEASE NOTE:

Theory examinations are held the last Friday in August.

Examination Performance & Recital Upgrades.

This program allows all Performance and Recital examination candidates to upgrade to a full standard grade examination. The candidates will receive credit for all the lists or items that were performed with marks awarded transferred to the examination report. The following details will outline this upgrade procedure.

Please note that these examination upgrades are only available up to Level 8 Performance and Grade 8 Recital.

1. Students will submit a separate entry form detailing the grade to be undertaken and outlining the performance or recital examination details that was completed. A copy of the previous report will need to be supplied along with the entry form for verification.
2. The candidate will pay 50% of the current fees listed for the level they wish to upgrade. A half examination time will be allowed for each upgrade exam.
3. Candidates will be required to bring with them a copy of the previous Performance or Recital examination report for the examiner to calculate and transfer the list / item results and subsections if required.
4. The examination will consist of an extensive technical presentation as well as the subsections that were not covered in the Performance Recital programs.
5. Theory prerequisites will be required as usual to certify these upgrades.

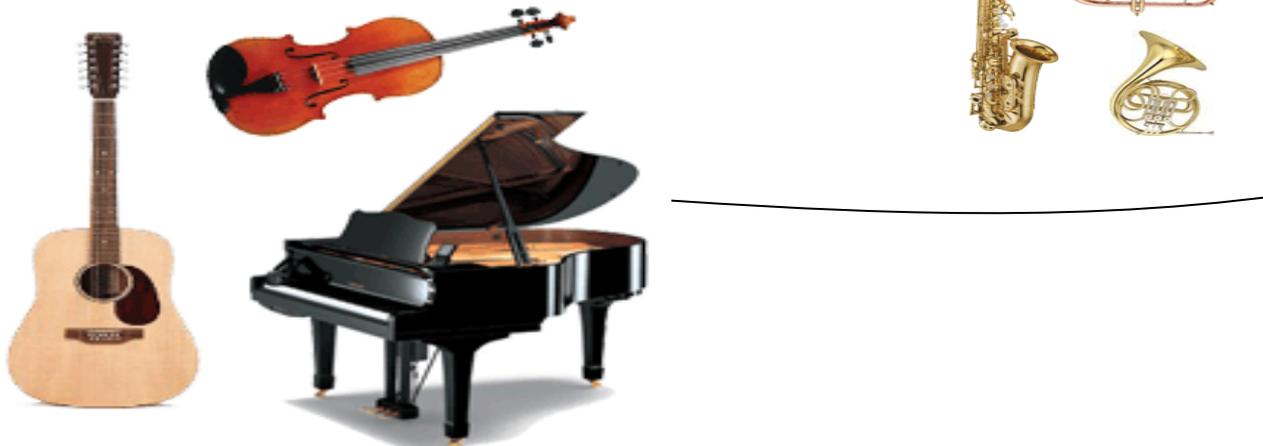
Advertisement

ε ε ε MUSIC THEORY BOOKS FOR SALE ε ε ε

Theory books (Preliminary onwards) by Catherine Haydon are now available. Written specifically for the Guild Theory Syllabus, they are designed with clear, simple instructions. Students will learn concepts and complete questions in a 'teach-yourself' manner. Practise exams are included in the same format as Guild exams. Suitable for primary school to adults, these books are highly sought after with some students receiving 100% exam results. Visit www.catherinehaydon.com/store or email catherine@catherinehaydon.com.

ε ε ε GENERAL KNOWLEDGE PACKAGES ε ε ε

Tired of cramming general knowledge sessions into your student's lessons before exams? General knowledge Q&A packages are now available for your students to download themselves. Written specifically for the Guild practical exams (Step 1 onwards), they allow students to learn and practise general knowledge by themselves, or with the help of parents (even if the parents know nothing about music). Visit www.catherinehaydon.com/store or email catherine@catherinehaydon.com.

**SINGAPORE REPORT from Prof Andrew Wilkinson and Margaret E Park**

2016 has been a year of challenges with the downturn of the economy & adjustments for AGMS Singapore but with consistently good results, pupils have still opted to take the Guild exams.

The schools in Singapore have all finally changed to single sessions. & we are adapting with the necessary changes. We continue to have video examinations & thank Mr Jeff wood for his endeavors.

We had 2 new school intakes and the look forward to seeing examination numbers increase. We recently held our end of year concert and had an Asian Premiere with the use of Special effects with LED violin Bows ! This contributed to the success of the whole event

Our thanks go to Ms Helen Little on her Second round as examiner, and to the Guild office for their prompt & obliging assistance in this year of examination. We happily continue with the good rapport that we have with the guild!

Andrew & Margaret Wilkinson (Singapore)

Directors of : A & M Wilkinson Music & Speech Consultants P/I

& A & M Wilkinson School of Music & Drama P/I

MALAYSIA REPORT from Johnson Lim**The Australian GUILD Exam Board paths the way for Malaysian students to attend Somerset Festival, Australia in August 2016**

Australian GUILD Music & Speech Exam Board – Malaysia office, is collaborating with Somerset College, Gold Coast, Australia, and is inviting Malaysian students to Australia for a 5 days students exchange programme. Students, as young as age 6, will have the opportunity to participate & experience in Australian classroom system. Students who attend Somerset Festival will also participate in various music and speech & drama performances, workshop, classes, etc...



Ms.Helen Little from Somerset College Australia is presenting about the festival in Holiday Inn Hotel, Shah Alam.



Ms.Helen Little (6th from left) and Managing Director of Australian GUILD Exam, Malaysia – Mr.KH Lim (7th from left) are presenting **Somerset Festival Information Pack** to schools owners from Peninsular Malaysia, Sabah & Sarawak.

Report of 2016 Graduation



Tertiary Students performing at the Graduation

FOR YEAR 2015 GRADUATES

TERTIARY COURSE DIVISION

EXAMINER LICENTIATE DIPLOMA for Speech and Drama

Bronwen HANVEY	Examiner Certificate	AGME	VIC
E Jan SKINNER	Examiner Certificate	AGME	NSW
Marie SULLIVAN	Examiner Certificate	AGME	NSW

ADVANCED DIPLOMA OF MUSIC (CUS60109)

Benjamin WYLIE	Vocal	AGME	VIC
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BACHELOR OF MUSIC (V13940)

Daniel GREEN	Vocal	AGME	VIC
Greta GRYBAITIS	Pianoforte	AGME	ACT

MUSIC AND SPEECH, PUBLIC EXAMINATION DIVISION

CANDIDATE	SUBJECT	TEACHER	STATE
<u>MUSIC – PROFICIENCY CERTIFICATE</u>			
Christina ARANDALL	Pianoforte	Pianoforte Music School	VIC
Hazel FORREST	Pianoforte	Tara Stephens	VIC
Alexandra KING	Pianoforte	Maryan Needham	VIC
Vanessa LIM	Pianoforte	Michael Truran	WA
Leon NGUYEN	Pianoforte	Greta Grybaitis	ACT
Hope O'LEARY	Pianoforte	Greta Grybaitis	ACT
Tiana PAIN	Vocal	Dianne Vandervelde	VIC
David PUSCA	Pianoforte	Pianoforte Music School	VIC
Kerry YARD	Vocal	Greta Grybaitis	ACT

Malaysia

AW KAH YAN	Pianoforte	Sunwave Music	Malaysia
JEANNE LEONG YEE JING	Electronic Organ	Sunwave Music	Malaysia
GOH LIANNI	Pianoforte	Sunwave Music	Malaysia

MUSIC – PERFORMANCE LEVEL EIGHT CERTIFICATE

Liam AUSTEN	Pianoforte	Andrea Harrison	NSW
Andrew CREMEN	Vocal	Lizzie Moncrieff	NSW
Catherine KAMAL	Vocal	Pianoforte Music School	VIC
Laura DENISS	Vocal	Belinda Robinson	NSW
Winner LING	Pianoforte	Helen Alexander	NSW
Stephannie SPENCER	Vocal	Greta Grybaitis	ACT
Ethan WRIGHT	Pianoforte	Martyl Cox	VIC

Malaysia

KONG JIE WEY	Pianoforte	Sunwave Music	Malaysia
TEOH ZI CING	Pianoforte	Sunwave Music	Malaysia
CHAN JOO SEAN	Pianoforte	Sunwave Music	Malaysia
HO HUI MIN	Pianoforte	Sunwave Music	Malaysia
CHU LI YAR	Pianoforte	Sunwave Music	Malaysia
JULIANA AMIDA BT IBRAHIM	Vocal	Sunwave Music	Malaysia
NICOLE KERRY FAULKNER-WILLIS	Classical Guitar Ensemble	Sunwave Music	Malaysia
MUHAMMAD NOR HAKIM BIN AHMAD FAIZ	Classical Guitar Ensemble	Sunwave Music	Malaysia
LOW CHIN SIEW	Classical Guitar Ensemble	Sunwave Music	Malaysia
ANG TING	Classical Guitar Ensemble	Sunwave Music	Malaysia
ONG CHEE HAO	Classical Guitar Ensemble	Sunwave Music	Malaysia
GOH SU WEE	Classical Guitar Ensemble	Sunwave Music	Malaysia
J.KISHYARANI A/P N.M.JAYABALAN	Classical Guitar Ensemble	Sunwave Music	Malaysia
NEFISSA SAHNOUN	Classical Guitar Ensemble	Sunwave Music	Malaysia

GUILD CONTACT

			<i>REPORTS</i>
LIEW LER YEE	Classical Guitar Ensemble	Sunwave Music	Malaysia
JAMIE CHOO JIA MIN	Classical Guitar Ensemble	Sunwave Music	Malaysia
WONG YOWNT YAN	Classical Guitar Ensemble	Sunwave Music	Malaysia
LEONG MUN YINN	Classical Guitar Ensemble	Sunwave Music	Malaysia
SEE MEI EE	Classical Guitar Ensemble	Sunwave Music	Malaysia
SITI NURHIDAYAH BINTI SAHARIN	Classical Guitar Ensemble	Sunwave Music	Malaysia
DAVID BOLUWATIFE	Classical Guitar Ensemble	Sunwave Music	Malaysia
YEO HUI WENN	Pianoforte	Sunwave Music	Malaysia
LEE WEE LYN	Pianoforte	Sunwave Music	Malaysia
TAN ANSON	Pianoforte	Sunwave Music	Malaysia
LUENNA LAU ENN TENG	Pianoforte	Sunwave Music	Malaysia
HENRY LEE XIN XIE	Violin	Sunwave Music	Malaysia
LEE JING XING	Pianoforte	Sunwave Music	Malaysia
LEE HAN	Pianoforte	Sunwave Music	Malaysia
JARELL CHEONG TZE WEN	Drum Kit	Sunwave Music	Malaysia
TAN LOK FEI	Pianoforte	Sunwave Music	Malaysia
JOAN WU JEN JEN	Pianoforte	Sunwave Music	Malaysia
VILASHINI VELLAN	Pianoforte	Sunwave Music	Malaysia
TOH SI YI	Pianoforte	Sunwave Music	Malaysia
TOH SI JIE	Pianoforte	Sunwave Music	Malaysia
KOH ZE-WEN	Pianoforte	Sunwave Music	Malaysia

MUSIC –C MUS RECITAL

Elizabeth COX	Light Classical Piano	David Redfern	QLD
Natisha FORD	Light Classical Piano	Marion Kilchester	QLD
Chipi GANDASHANGA	Contemporary Piano	Sonya Visser	QLD
John GIBBS	Contemporary Piano	Bradley Eustace	QLD
Kyle LACEY-JANETZKI	Light Classical Piano	Marion Kilchester	QLD
Campbell MCLEOD	Contemporary Piano	David Redfern	QLD
Rahel PHILLIPS	Contemporary Piano	Sonya Visser	QLD
Shirley TRAN	Contemporary Piano	Keyboardkidz	QLD

MUSIC – ASSOCIATE DIPLOMA AAGM & AAGMTD

Hazel FORREST	Pianoforte	Tara Stephens	VIC
Patricia KURASIK	Pianoforte	Pianoforte Music School	VIC
Yanina MANYK	Pianoforte	Leonie Wobking	VIC
Ryan MORTIMER	Pianoforte	Pianoforte Music School	VIC
Natasha WIJESOORIYA	Pianoforte	Pianoforte Music School	VIC

MUSIC – PROFESSIONAL PERFORMANCE DIPLOMA PDipAGM

Lizzie BRIDGES	Vocal	Andrea Harrison	NSW
Georgia NELSON	Vocal	Belinda Robinson	NSW
Brock O'SHEA	Pianoforte	Andrea Harrison	NSW
Charli SIMONS	Vocal	Andrea Harrison	NSW

MUSIC – A MUS RECITAL

Frankie DYSON-REILLY	Contemporary Piano	Serena Mark	QLD
Angela LI	Contemporary Piano	Serena Mark	QLD
Lilith ROSE	Contemporary Piano	Keyboardkidz	QLD

SPEECH – ASSOCIATE DIPLOMA AAGS(P)

Tiffany CARNEGIE	Speech and Drama	Jan Skinner	NSW
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MUSIC – LICENTIATE DIPLOMA LAGM(P) & LAGM TD

Maureen DAWES	Pianoforte	Greta Grybaitis	ACT
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MUSIC – PUBLIC PERFORMANCE DIPLOMA Dip.PP.AGM

MELVYN GNAI ZHI YONG	Modern Guitar	Sunwave Music	Malaysia
LIEW SIN YEE	Pianoforte	Sunwave Music	Malaysia

GRADUATION APPRECIATION – THE GUILD SINCERELY THANKS :

- * All Encouragement Award Contributors
- * Teachers and students in Australia, Singapore & Malaysia.
- * The general public and many well-wishers whose letters of support are always welcome.
- * The Guild Committee is very appreciative of your generous support of *GUILD* Programs and ideals.

ADMINISTRATIVE INFORMATION

All teachers are advised to consult the current handbook for the various regulations and requirements of the Guild.

WEBSITE, EMAIL AND ELECTRONIC FUNDS TRANSFER

www.guildmusic.edu.au

Most of our forms are set up in Acrobat (.pdf) so that you can fill them in on your computer and e-mail them to us along with your EFT payment receipt

Using our e-mail forms is preferred to making up your own, as it ensures all the information we need is there.

If you have to send us scanned forms, please convert them to Acrobat (.pdf) files, as printing out "picture" files is very time-consuming.

We are also making more of our syllabi available on the website for download, and withdrawing the printed versions.

It is very important that we are able to keep track of EFT payments, so in addition to making sure your name is on the payment, please use the following instructions to send us a copy of the receipt:

- Highlight the receipt as displayed on the screen after you have accessed your bank's EFT page and paid the required amount to the **GUILD** Account.
- Press **Ctl+c** (together) to copy this to the computer volatile memory.
- Prepare to send an e-mail to the Guild at (admin@guildmusic.edu.au)
- Place the cursor in the appropriate section of the e-mail and press **Ctl+v** (together).
- This inserts the details of the receipt into the e-mail to the Guild.
- Thank you for your co-operation and use of 21st century technology. It makes things easier for everybody.

HANDBOOK CORRECTION

An error has been found on p 64 of the *Guild* Handbook. In 50.1 The Professional Performer Academic Dress should not include a Hood, but a Stole, the same as the Associate Diploma stole.

It must be reiterated that *Guild* Academic Robes must be purchased only via the *Guild* Office. Suppliers have been asked to direct all enquiries to the *Guild* Office.

REGISTERED TEACHERS

Current re-registration fee is \$53.00. Please tear off the form on the outer wrap pages to reveal the cover, and re-register early, not just as you submit examination entries, registration falls due in January.

EXAMINATION FEES

Refer to the FEE LISTS – Pages 29 – 34

PRACTICAL EXAMINATION MARKING SYSTEM

EXAMINATION MARK ASSESSMENT DESCRIPTORS (Grading Codes)

Note: Theory examinations marks are specified in the *Guild* Handbook

96 - 100.		High Distinction. (automatic consideration for award)
90 - 95.		Distinction.
85 – 89	A	Honours
80 - 84.	B+	Credit.
75 - 79.	B	Credit.
70 - 74.	C+	Pass. (Minimum pass above Grade or Level 6)
65 - 69.	C	Pass.
55 - 64.	D	Marginal Pass. No certificate issued.
0 - 54.	NGS.	Not Grade Standard.

Note:

For Grades 6, 7 and Proficiency along with Levels 6,7 and 8:

0 – 69	NGS. Not Grade Standard
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For Associate and Licentiate or Professional Performance and Public Performance Diplomas:

96 – 100	High Distinction	
90 – 95	Distinction	
70 – 89	Pass	
0 – 69	NDS.	Not Diploma Standard

NON-REGISTERED TEACHERS

There is a *Separate Fee List* for teachers who are NOT members of the *GUILD* Teacher's Register. Please request a copy from the office. (03) 9822 3111 or download from the website.

These teachers may contact the *GUILD* office either by phone on (03) 9822 3111 or by letter to 451 Glenferrie Rd., KOOYONG, Vic. 3144, or by e-mail to admin@guildmusic.edu.au for booklists and registration forms or download them from the website. Unregistered teachers should not use the fees or prices quoted in "Contact" as all registered teachers are given discounts.

The *GUILD* welcomes all teachers, and while it is in the interests of a teacher to become a member, it does not insist on membership of the *GUILD* Teachers Register.

Please pass on a registration form to any unregistered teachers you may know. You will receive a discount on your next re-registration fee.

If a teacher joins in the last four months of a calendar year, then the joining fee carries over to the end of the following year.

PUBLICATIONS IN 2017

In keeping with established principles, the price for some publications has been slightly increased. Please refer to Page 38 for 2017 Booklist and Prices. All new and upgraded and many existing publications are now available only as downloads from the website. Please use the order form enclosed with 'Contact'.

FEE RULES

REGULATIONS

GUILD Hand book, Section 4, page 55

FEE LIST

See p 29.

FEE REFUND *Fees cannot be refunded*

See Handbook page 55, item 38.2.

EXAMINATION RE-ENTRY

See Handbook page 55, item 36.3.

CONCESSIONAL RE-ENTRY

See Handbook page 55, item 38.4.

TRANSFER of FEES

See Handbook page 55, item 38.5.

LATE FEE

Applications lodged after the advertised closing dates, are subject to the Late Fee for EACH Certificate and Diploma entry. This procedure will be strictly enforced. The late fee is now listed as the actual fee, not a surcharge.

This fee will apply to all teachers and cannot be waived.

FEE LEVELS for EXAMINATIONS

Fee levels for all examinations (and for all quoted prices for publications) are applicable only to *GUILD* registered teacher members. Membership of this Register gives a discount from the normal public prices which are different from those quoted in the *GUILD* 'Contact' Journal. There is a separate Fee List for teachers who are NOT members of the *GUILD* Teacher's Register, which may be downloaded from the internet or obtained from the office. The web-based version of 'Contact' also has these fees, not the registered teacher fees, which are in your personal copy of 'Contact'.

PAYMENT OF FEES

One cheque or money order must be sent for the full amount collected from your students. Do NOT send separate entry cheques for each student, **OR** student's private cheques, as these are sometimes dishonoured causing embarrassment to all concerned.

Pay your fees online. (See Inside Cover and Page 17.)

ALL TEACHERS WITH THEORY CANDIDATES

To facilitate the sorting of theory students by the Supervisor on the date of the theory examinations, teachers are requested to list their students by grade/levels send the form **and a photocopy** to the *GUILD* Office. The *GUILD* will notify the Supervisor at that particular centre. ***USE THE YELLOW FORM FOR THEORY ENTRIES*** which are included with this copy of contact, or use the email version downloaded from the website.

QUEENSLAND CERTIFICATE OF EDUCATION CREDITS

Teachers are reminded that many higher *GUILD* examinations in both **MUSIC** and **SPEECH** are available for study credits for the Queensland Certificate of Education. The department's requirements are quite stringent, and to apply for these credits, teachers should download the application form from our website. The teacher/student should fill in the form very carefully (as we will not be responsible for correcting any errors), and submit it to us for entry on the QCE database. Forms whose data is rejected by the QSA database will be disposed of without return or query.

We are also applying to have our public examination results recognised for Certificate of Education Credits in Victoria and Western Australia. South Australia already has some examinations recognised.

FEE REMINDER

When collecting your student's entry fees for a particular examination, please check the current fee list for **2017 – Pages 29 - 33**, as some fees have been increased to cater for the constantly escalating costs. Please take note of closing dates and collect fees **before** school holidays if they clash with closing dates. Late payments, for any reason, will have to be made at the late fee rate.

When paying fees - and if you have a computer and access to the Net, use www – EFT for ease of payment. See inside cover and Page 17.

STUDIO CERTIFICATES

Teachers are reminded that the *Studio Certificate* must be renewed annually as they are valid for ONE YEAR ONLY. The cost, which includes laminating, is \$13.00.

In all correspondence with the *GUILD*, please do not forget to include your name and FULL address. To receive a current certificate for each year, please attach your cheque to a request for a renewal certificate. There is no need to return the old certificate for cancellation as the certificates are clearly dated.

The **Studio Certificate** is only issued to teachers who are entering candidates for *GUILD* examinations.

REQUIREMENTS.

1. At least one or preferably TWO studios should be available for the conduct of examinations. The Guild often sends two or more examiners for a Series.
2. **PIANO.** In tune. **ORGAN.** If necessary, an organ with a minimum of a one-and-a-half octave pedal-board. (However, a small pedal board may be authorised.)
3. A suitable waiting area for candidates. Preferably apart from the teacher's private living quarters.
4. Cooling and heating as applicable to the weather. (Fan or heater, minimum.)
5. The studio to be available for examinations when timetabled from 8.30 am to 7.30 pm. To also be available to accommodate examination candidates from other teachers.



Academic procession enters the hall for the Graduation

BACHELOR OF MUSIC COURSE (Fully accredited course Fee Help available)

Students who have completed Year 12 HSC with a music background and are interested in a career in music or music teaching career should consider the AGME accredited Distance course which includes all the latest material that relates with Blended Learning. The course is delivered completely on line and material is delivered via the outstanding MOODLE program which covers every aspect of the course

The MODULES Include

PERFORMANCE Students attain a level of Licentiate on their chosen instrument. Additionally they study group performance as well as solo performance

MUSIC EDUCATION

Year one Instrumental Teaching

Year two Philosophy of Music and Teaching

Year three Psychology of Music and teaching

MUSICIANSHIP

Theory of Music and Aural Development

ORCHESTRATION

Group performance, Composing, Arranging and Instrumentation

MUSIC TECHNOLOGY

Notating music software and Sequencing software application and outcome

Accessing the WEB uploading and downloading and the use of YOUTUBE and searching the WEB

RECORDING using ProTools and other programs to produce professional standard recordings

Use of amplification, Lighting and stagecraft

HISTORY OF MUSIC

A general study of the major Historical events and people who influenced the development of music through the various periods.

AGME are using the latest technology which like all technology is changing from day to day

AIM OF THE COURSE To produce fully qualified musician and teacher qualified for a career in music or music teaching

AGME Is Introducing A New Diploma Course “Licentiate Music Teacher Diploma”

This course is based solely on the AGME syllabus and is offered for students as a Fee paying course that costs far less than the accredited Degree program, but subjects passed can be used as RPL if at a later date a student wished to upgrade to the accredited AGME course.

ENTRY REQUIREMENTS

A pass in HSC, a pass in AGME grade 6 practical and grade four theory, or by audition.

NOTE. A music teacher who holds either an Associate or Licentiate Diploma can apply for RPL for these awards.

AIMS To prepare and qualify the applicant as a well-trained musician/teacher in music

COURSE WORK

PERFORMANCE

To graduate a student must achieve a pass in performance at either Associate or Licentiate

MUSICIANSHIP

A minimum pass that equates with AGME Proficiency (grade eight)

MUSIC EDUCATION

Students will study Instrumental Teaching, Philosophy of Music and Psychology of Music

MUSIC TECHNOLOGY

Study music notation software and Sequencing software

RECORDING using sequencing techniques Use of the WEB

HISTORY OF MUSIC

An overview of the development of music and the influence of various composers.

OCHESTRATION

An introduction to orchestration, instrumentation, composing.

COURSE LENGTH

Will vary from one year to two years depending on the student's entry qualifications.

Contact the Dean for further details or information. The course will start March 1st 2017

FEES will vary depending on RPL approved.

NOTES FROM THE OFFICE

These notices concern matters that have continued to occur over the past year



E-mail Address

All information or queries should be addressed to:

admin@guildmusic.edu.au

New Syllabus

The new syllabus for Music and Speech can be downloaded from our website: www.guildmusic.edu.au for free or can be purchased from the office.

Entry Examination Requirement

Please enter your students under the correct listings of the student examination form that is provided for all teachers to fill out the necessary information. This is needed by our examiner to run the examination smoothly.

Please tick one of those columns correctly when you enter your student/s either for full practical, performance, or recital examination.

Theory Examination

There has been a change with Theory examination from twice a year to become once a year. However, "*THEORY ON DEMAND*" will continue to become an option for the student who unable to do their theory examination at the *August* Series. It will be open from May till the end of the year. There will be a separate form enclosed for this theory on demand or please call the office to request this form.

Running Sheet

On receiving the running sheets, please review the times allocated for the students immediately. When times are not suitable it is necessary to notify the office so the adjustments can be made for more appropriate time as we need to send all this information to the examiner.

New Marking System

Teachers, as a kindly reminder, when preparing your students for the examination, please refer to the new syllabus with the new examination marking criteria that has been updated since 2014.

Teachers need to be aware of different types of the examination systems.

They are: Full practical Examination, Performance examination, Contemporary and Light classical examination. For more information please refer to pages 6 & 7 in your contact book or the Guild syllabus which is available online at www.guildmusic.edu.au

Repertoire Requirement

When selecting free choice of pieces would teachers please confirm the standard of the piece by either **Mrs Greta Grybaitis** (musicaamorestudio@gmail.com) or **Mr Jeff Wood** (pianoforte@hotmail.net.au).

Payment Of Fees

For those teachers who have access to Internet banking.

The Australian *GUILD'S* Account is:-

Westpac Banking

BSB: 033 050,

Account No: 228055.

Please send the receipt to the office : admin@guildmusic.edu.au

Late Fee

To avoid late fee, please be aware with the closing dates of the exams. A late fee is applied as an additional 50% from the original examination fee up to a maximum \$50.00.

Fee Refund

Fees cannot be refunded. When the Guild receives an application for an examination and it is accepted, costs such as postage, phone, office procedures, forward engaging of examiners are then inevitably incurred by the Guild. Hence the reason for no general refund of fees. But in very exceptional circumstances, (or the inability of the Guild to service the examination Centre), application can be made to the Guild council of Management for consideration of a fee refund. (*Please refer to the Guild Hand book*)

Graduation

*Graduation date for this year is **Saturday, 22th April 2017***

Teacher Web Listing

Please note, we have registered teachers listed on our website. If you wish to be listed on our website please remember to let us know by "TICKING" the preferences box/s on your teacher re-registration form. If you do not tick your selection box/s, you will not be listed

Wishing you a festive season, I have enjoyed working with you all through the year and looking forward to another year of sharing our interest of music together –Tia Hutajulu

PRE-REQUISITES = CERTIFICATION

RESPONSIBILITY It is the teacher's or candidate's responsibility for the necessary application to be made for all Certificates and Diplomas. Just post in the required reports and a return address, with a note "Certificates Please".

Proficiency Certificates, Performance Level 8, Professional, and all Diplomas and Tertiary Qualifications are not issued until the annual Graduation in April of each year. They must be applied for in the normal course of events.

IMPORTANT The Theory Pre-requisite required, MUST be *GUILD* Theory. Trinity, AMEB or any other theory result is NOT ACCEPTABLE.

MUSIC It is essential for all practical examinations from Grade Three and above for the appropriate theory examination to have been passed within three years of the practical examination or vice versa before the practical examination certificate can be issued.

Grade Three.	Pre-requisite.	Grade One Theory.
Grade Four.	Pre-requisite.	Grade Two Theory.
Grade Five.	Pre-requisite.	Grade Three Theory.
Grade Six.	Pre-requisite.	Grade Four Theory.
Grade Seven.	Pre-requisite.	Grade Five Theory.
Proficiency.	Pre-requisite.	Grade Six Theory.
Associate.	Pre-requisite.	Grade Seven Theory.
Associate TD.	In addition.	Teaching Principles.
Licentiate P.	Pre-requisite.	Grade Eight Theory.
Licentiate TD.	Pre-requisite.	Grade Eight Theory.
	In addition.	Teaching Principles.

SPEECH All practical examinations through to Grade Six DO NOT require a pre-requisite theory examination. But it is advisable for theory examinations to be passed progressively, as theory at Grade Eight level is the pre-requisite for Proficiency (Grade Eight) practical. (Theory examinations commence at Grade Four.)

It should also be noted that the School Leavers Certificate in Oral Communication DOES NOT require any theory pre-requisite.

Proficiency.	Pre-requisite.	Grade Eight Theory.
Associate P.	Pre-requisite.	Associate Theory.
Associate PS.	Pre-requisite.	Associate Theory.
Associate TD. (S&D; O.C)	Pre-requisite.	Associate Theory.
	In addition.	Teaching Principles.
Licentiate P.	Pre-requisite.	Licentiate Theory.
Licentiate CD.	Pre-requisite.	Licentiate Theory.
Licentiate TD.	Pre-requisite.	Licentiate Theory.
	In addition.	Teaching Principles.

TERTIARY COURSES Please note:-

Entry to Tertiary courses is by audition.

Certificate 4 audition standard is *Grade Five*. *Diploma* audition standard is *Grade Six*. *Advanced Diploma* audition standard is *Grade Six*. *Bachelor of Music* audition standard is *Grade Seven*. Audition requirement for holders *Guild* certificates may be waived.

GRADUATION: 22 APRIL 2017

For all Tertiary Graduands, Public Examination Graduands at Proficiency and Diploma standard, and recipients of Outstanding Achievement award certificates and monetary Encouragement awards

Blackman Hall
University of Melbourne Commercial Ltd
442 Auburn Road, Hawthorn, Victoria

TIMES:

Graduands start collecting academic garb	11.00 am
Seating available in hall	12.30 pm
Assembly of academic Procession (Graduands and Guild officials)	12.50 pm
Commencement of Ceremony -- Academic Procession Enters Hall	1.00 pm
Student concert items are interspersed between the presentations	
Afternoon tea for Graduates and Guild officials at completion of ceremonies.	

It is requested that the audience including award recipients and their family and friends and the family and friends of graduands be seated by 12.50 pm and stay for the entire ceremony.

It is recommended that graduands have formal photographs taken as soon as they collect their academic garb.

TEACHER RESPONSIBILITIES:

Teachers are reminded that they have a responsibility to inform their students by passing on this notice and ensuring that all paperwork is returned to the Guild before the closing date.

RECIPIENT PROCEDURES:

All Graduands (Tertiary and Public Examination) must apply on the correct form (emails and notes are not acceptable) with all reports (practical and theory) included. Attending graduands must also arrange to hire basic academic garb or buy stoles or hoods as required. The teachers of award recipients will be sent a notice which must be returned with attendance indicated and spelling corrections.

Testamurs and awards will be posted to absent graduates and recipients following the Graduation if a suitably sized, self addressed, adequately stamped envelope has been received.

CONCERT PERFORMER NOMINATIONS

From this year onwards there is a formal request to teachers to nominate students to perform at the Graduation. Full details are on the form which has been sent with examination results.

CLOSING DATES:

Graduation performance nominations close **24 February 2017**

All graduation applications, attendance returns and orders close: **24 February 2017**

APPLICATION FORM

The graduation application form is now more comprehensive and is in A4 format and so is not on a Contact page, but is enclosed separately as is the performer nomination form.

ENTRY FEES:

There is no advance booking of tickets (prices include GST).

Adults	\$20.00	
Children	\$10.00	
Family	\$45.00	(Two Adults. Two or more children)
Pensioners	\$11.00	

Graduands and award recipients (on presentation of paperwork) are free.

DETAILS OF LOCATION

MELBOURNE UNIVERSITY PRIVATE. (English Language Centre)
 442 Auburn Road, Hawthorn – Blackman Hall

This campus is situated about 5 km from Melbourne. Easily be accessed by car or by tram. The walk from Kooyong railway station is inadvisable as the distance is too great and passes through Kooyong Park and under the Freeway.

TRAM ROUTE.

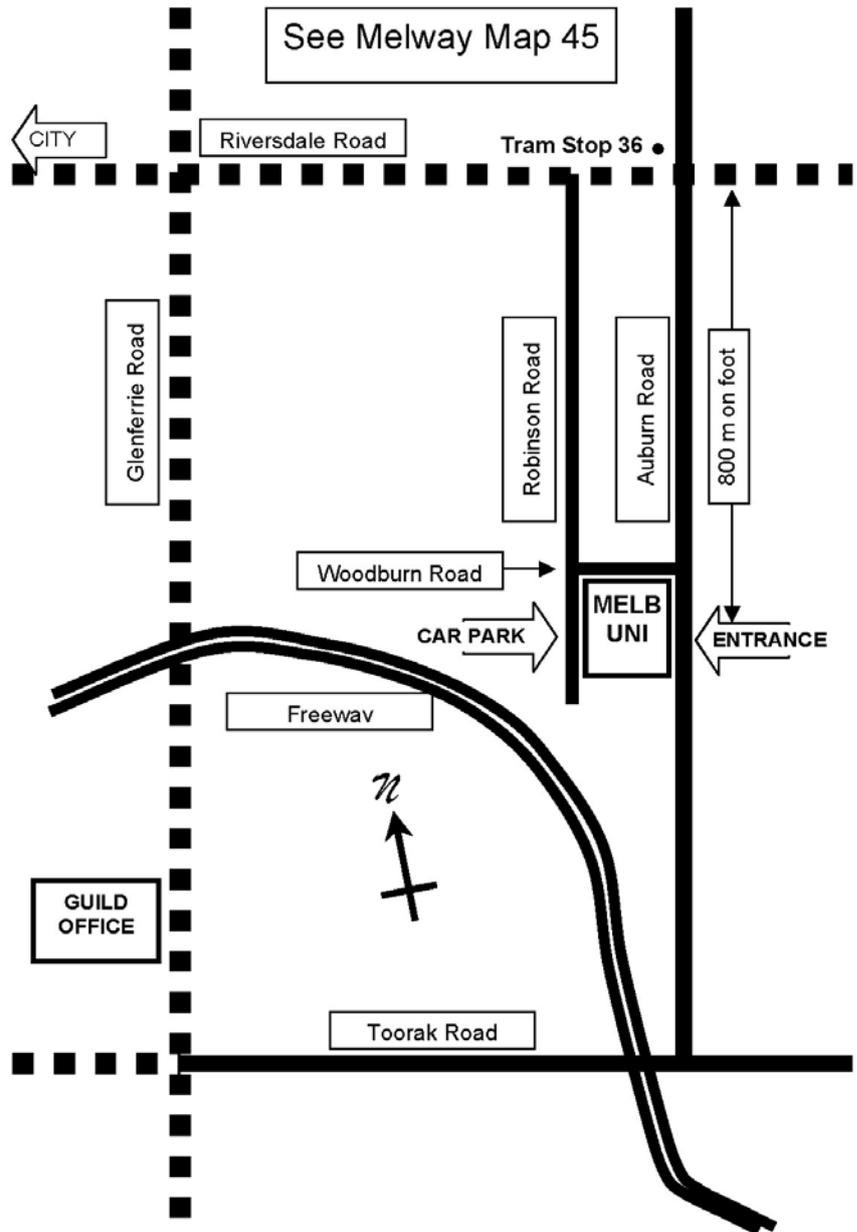
From Flinders Street (Melbourne).

Catch a **Burwood** or a **Wattle Park Tram**. Alight at Stop 36. Corner of Riversdale Rd., and Auburn Rd. Turn right. Walk up a slight rise and then down for 800 metres. (.8 Km.)

PRIVATE CAR.

Refer to Map.

Large car park available. Enter from Auburn Rd., and Woodburn Rd., Park up near the top end of the car park for ease of access to the hall. Hall entrance from Auburn Rd.,



All graduation applications, attendance returns, graduation performance nominations and orders close: **24 February 2017**

2017 EXAMINATION CLOSING DATES

All examination entries **MUST** be received at the **GUILD** office by the closing date. **Please do not ignore closing dates.** Late entries may be accepted, with late entry fee, up to ONE week after the closing date. Post entries on Monday before closing date..

THEORY ONE SERIES ANNUALLY

SERIES	CLOSING (Thursday)	EXAMINATION (Friday)
<u>One Series Only</u>	JUNE 29	AUGUST 25

Please note: "Theory on Demand" is an option. Please see separate form

PRACTICAL ONE OR TWO SERIES ANNUALLY

Examination dates depend on number of entrants. Teachers will be notified of exact date.

VIDEO EXAMINATIONS: *You must contact the Guild Office in advance to arrange these.*

STATE	AREA	CLOSE	EXAM Exact date will be notified individually	CLOSE	EXAM Exact date will be notified individually
		FIRST SERIES		SECOND SERIES	
A.C.T.	Canberra	MARCH 16	June	JULY 13	Sept - Oct
N.S.W.	Sydney & Wollongong	MARCH 16	June - July	JULY 13	Oct - Nov
QLD.	All	MARCH 16	June	JULY 13	October
S.A.	All	MARCH 16	June	JULY 13	October
Victoria	Melbourne & Gippsland	MARCH 16	May - June	JULY 13	Sept - Oct
W.A.	All	MARCH 16	June	JULY 13	Oct - Nov
These areas have one series only		MIDDLE SERIES			
N.S.W.	Country	JUNE 9	Aug - Sept	Closing dates of examinations must be strictly adhered to. If school holidays have commenced in your area prior to the closing date, set a closing date for your students before the commencement of the school holidays. Late entries will be charged at the late entry rate. Entries cannot be accepted later than 1 week after the closing date.	
Victoria	Shepparton & Mildura	JUNE 9	October		

Singapore and Malaysia. Twice Annually. By arrangement with the **GUILD** office.

AUSTRALIAN GUILD TEACHERS REGISTER

This year's registration fee is now due. Your continued registration, enables the Guild to continue to provide its services to teachers, students and the music industry in an organized manner and at a reasonable cost. At the same time we are able to keep you apprised of the latest information and provide substantial discounts on your examination entries.

Please assist us by registering as early as possible in the year and not waiting until you are ready with your examination entries.

A re-registration form is attached this issue of Contact as a removable wrap.

Please peruse the registration categories and decide if you should apply for a higher category or consider an additional course with the Guild to add to your qualifications. You may apply for a category upgrade after 5 years of submitting successful examination candidates in the higher grades.

Free listing is available on the Guild website, but you must tick the listing request box(s) on the re-registration form to let us know which of your Day, Mobile, Afterhours telephone numbers or Email address you want listed. If you do not tick your selection, you will not be listed.

We would also remind you of the registration discounts available for recruiting new members, for which we have enclosed a "new-registration" form.

(A BLUE REGISTRATION FORM FOR ADDITIONAL MEMBERS IS INCLUDED IN THIS POSTING. Do not re-register yourself using this form – pass it on).

There are **three** categories of Registration:

PROFESSIONAL (P) Professional use of 'MAGTR' is authorised

For applicants with Music or Speech qualifications. Minimum qualification is a Guild Associate Diploma or equivalent issued by a music or Speech institution acceptable to the Guild's Faculty Board. Applicants must provide a photocopy of their qualifications.

SPECIAL (S) Professional use of 'MAGTR' is authorised

Granted to applicants with approved tertiary or other qualifications from a University or TAFE College such as: MA, BSc, BA etc which are not specifically in Music or Speech. Applicants must provide a photocopy of their qualifications.

Member (M) Use of 'MAGTR' is NOT authorised

*Granted to all applicants not qualified as above. After **five years** of successful student Guild examination results, an upgrade to professional registration may be applied for (An assessment fee applies – POA).*

Fees: for 2017 calendar year – due 1 January

- Continuing annual membership only. \$54.00 to 31 December 2017.
- Lamination of Teacher's Registration Certificate. \$ 8.00 (All fees include GST)
- Please use the attached white, RENEWAL ONLY form and save the blue NEW REGISTRATION form to give to any teacher you can encourage to join the **GUILD**.

PROFESSIONAL AND SPECIAL REGISTRANTS

*Remember to proudly include the distinctive appellation of **MAGTR** on your official stationery and business cards.*

We wish you and your students a productive and successful year of Music and Speech.

MUSIC 2017 FEE SCHEDULE.

SOLO PRACTICAL, PERFORMANCE & RECITAL.

The FEES listed below are for Guild Registered Teachers only. Unregistered teachers should contact the GUILD office either by phone on (03) 9822 3111 or by letter to 451 Glenferrie Rd., KOOYONG, Vic. 3144, or by e-mail for an entry fee and prices list. admin@guildmusic.edu.au



NOTE:-

All Steps and Grades together with all Performance & Recital Levels come under the same Fee schedule. Example:- Grade Four = \$91.00. Level Four Performance also = \$91.00.

Performance examinations DO NOT require Technical Work, Ear Tests, Sight Reading or General Knowledge. BUT they do require candidates to submit an explanatory short Folio about each piece to the examiner when entering the examination room.

<i>STEP and GRADE EXAMINATIONS</i>	<i>PERFORMANCE/RECITAL EXAMINATIONS</i>	<i>EXAMINATION FEE</i>	<i>LATE FEE* Within 1 week of close</i>
Step One	Level Preparatory.	\$ 55.00	\$ 83.00
Step Two.	Level Elementary.	\$ 63.00	\$ 95.00
Step Three.	Level Preliminary.	\$ 71.00	\$ 107.00
Grade One	Level One	\$ 76.00	\$ 114.00
Grade Two	Level Two	\$ 81.00	\$ 122.00
Grade Three	Level Three	\$ 87.00	\$ 131.00
Grade Four	Level Four	\$ 96.00	\$ 144.00
Grade Five	Level Five	\$ 107.00	\$ 161.00
Grade Six	Level Six	\$125.00	\$ 188.00
Grade Seven	Level Seven	\$146.00	\$ 219.00
Proficiency Certificate	Level Eight (Cmus)	\$187.00	\$ 237.00
→	Professional (P.Dip.AGM) Pre-requisite is Level 8	\$295.00	\$ 345.00
Associate Dip P	N/A	\$295.00	\$ 345.00
Associate Dip TD	N/A	\$354.00	\$ 404.00
Licentiate Dip P	N/A	\$396.00	\$ 446.00
Licentiate Dip TD	N/A	\$503.00	\$ 553.00
→	Public Perf. Diploma (Dip.PP.AGM)	\$503.00	\$ 553.00
Fellowship Diploma (FAGM)	By application to GUILD Committee	POA	POA

For Ensembles (2 or more Performers) refer to the schedule for *Ensemble Fees*. The fee is given for each member of the ensemble. Contact the Guild office for fees in respect of Ensemble Examinations other than these numbers.

***LATE FEES** will be applied to all entries arriving after the advertised closing date. Entries cannot be accepted more than 1 week after the advertised closing date.

MUSIC ENSEMBLE**2017 FEE SCHEDULE**

NOTE:- The FEES listed below are for Guild Registered Teachers only.

Unregistered teachers please phone the GUILD office on (03) 9822 3111 or write to 451 Glenferrie Rd., KOOYONG, Vic. 3144 for an entry fee and prices list. Or by e-mail: admin@guildmusic.edu.au

All teachers please contact the Guild office for fees in respect of Ensemble Examinations for candidate numbers not given below. **In all cases, the fees quoted are for each member of the ensemble.**

Please ask the Office for the fees for intermediate numbers

STEP and LEVEL	2	3	4	8	15	30
Preparatory	\$ 28.00	\$ 20.00	\$ 17.00	\$11.00	\$ 8.00	\$ 6.00
Elementary	\$ 32.00	\$ 23.00	\$ 18.00	\$12.00	\$ 8.00	\$ 7.00
Preliminary	\$ 36.00	\$ 25.00	\$ 20.00	\$13.00	\$ 9.00	\$ 7.00
Level One	\$ 38.00	\$ 27.00	\$ 21.00	\$13.00	\$ 9.00	\$ 7.00
Level Two	\$ 40.00	\$ 29.00	\$ 23.00	\$14.00	\$ 10.00	\$ 7.00
Level Three	\$ 43.00	\$ 31.00	\$ 24.00	\$14.00	\$ 10.00	\$ 7.00
Level Four	\$ 47.00	\$ 33.00	\$ 26.00	\$15.00	\$ 10.00	\$ 8.00
Level Five	\$ 53.00	\$ 37.00	\$ 29.00	\$17.00	\$ 11.00	\$ 8.00
Level Six	\$ 61.00	\$ 42.00	\$ 33.00	\$19.00	\$12.00	\$ 9.00
Level Seven	\$ 71.00	\$ 49.00	\$ 38.00	\$21.00	\$14.00	\$ 9.00
Level Eight (<i>Pre-req Prof</i>)	\$ 90.00	\$ 62.00	\$ 48.00	\$26.00	\$16.00	\$ 10.00
Professional (<i>P.Dip.AGM</i>)	\$140.00	\$ 95.00	\$ 72.00	\$38.00	\$23.00	\$14.00
Public Performance	\$188.00	\$127.00	\$ 96.00	\$51.00	\$29.00	\$17.00

Late fees apply to the ensemble entries as for solo – add 50% to a maximum of \$50 for each ensemble.

1. **PERFORMANCE EXAMINATIONS.** Do not require any theory pre-requisite, Technical Work, Ear Tests, Sight Reading or General Knowledge. **BUT** they do require candidates to submit an explanatory short Folio. **Please enter Performance Examinations as LEVELS.**

2. **EXAMINATION LEVELS and EXAMINATION TIMES.**

The same as for the equivalent Step and Grade examinations. Level Eight is the same playing level and time as for the Proficiency Certificate. Professional Level is the same playing level time as for the Associate Diploma. *The playing time should be approximately 3-4/5ths of the examination time allotted.* Refer to **Solo Fee List** for the **Solo Performance Examination Fees.**

3. FOUR LISTS	MARKS AWARDED	FIVE LISTS	MARKS AWARDED
List A	20 Marks	List A	16 Marks
List B	20 Marks	List B	16 Marks
List C	20 Marks	List C	16 Marks
List D	20 Marks	List D	16 Marks
Summary	20 Marks	List E	16 Marks
		Summary	20 Marks

4. **EXAMINATION TIMES. (This list supersedes all others)**

Preparatory	Four Lists	10 Minutes	Level Four	" "	20 Minutes
Elementary	" "	10 Minutes	Level Five	" "	20 Minutes
Preliminary	" "	15 Minutes	Level Six	Five Lists	30 Minutes
Level One	" "	15 Minutes	Level Seven	" "	40 Minutes
Level Two	" "	15 Minutes	Level Eight	" "	45 Minutes
Level Three	" "	20 Minutes	Professional	" "	50 Minutes

(Level Eight is the pre-requisite examination for Professional)

THEORY OF MUSIC 2017 FEE SCHEDULE**NOTE:-**

The FEES listed below are for Guild Registered Teachers only.

Unregistered teachers please phone the **GUILD** office on (03) 9822 3111 or write to 451 Glenferrie Rd., KOOYONG, Vic. 3144 for an entry fee and prices list. Or by e-mail: admin@guildmusic.edu.au

PRE-REQUISITES. Please refer to current Guild Handbook.

<i>STEP and GRADE Theory Examinations</i>	<i>EXAMINATION FEE</i>	<i>LATE FEE* Within 1 week of close</i>	<i>Recommended, or required pre-requisite</i>
Preliminary	\$ 55.00	\$ 83.00	Recommended at Gr Two
Grade One	\$ 60.00	\$ 90.00	Recommended at Gr Three
Grade Two	\$ 65.00	\$ 98.00	Recommended at Gr Four
Grade Three	\$ 70.00	\$ 105.00	Pre-req for Gr Five
Grade Four	\$ 77.00	\$ 116.00	Pre-req for Gr Six
Grade Five	\$ 83.00	\$ 125.00	Pre-req for Gr Seven
Grade Six	\$ 110.00	\$ 165.00	Pre-req for Proficiency
Grade Seven	\$ 124.00	\$ 186.00	Pre-req for Associate
Grade Eight	\$ 165.00	\$ 215.00	Pre-req for Licentiate
Associate Papers 1 & 2	\$ 327.00	\$ 377.00	-
Associate TD	\$ 158.00	\$ 208.00	Pre-req for Assoc.TD
Licentiate Papers 1 & 2	\$ 392.00	\$ 442.00	-
Licentiate TD	\$ 188.00	\$ 238.00	Pre-req for Licen.TD

NOTE:- Theory examinations may be taken within a three (3) year period of the appropriate practical examination. Similarly, practical examinations with theory examinations.

LATE FEES must be applied to entries arriving after the advertised closing date.
Entries cannot be accepted more than 1 week after the advertised closing date

STANDARD THEORY WORKS (2009 on)

Grade Seven. Mendelssohn: Violin Concerto in E Minor--Opus 64.
First movement only.

Grade Eight. F J Haydn: Symphony No 104 in D Major--The London.
First movement only.

NOTE:-

These works will remain the standard theory works. Teachers or candidates may apply in writing, via the Office, to the Theory Director for a once off approval of a suitable Concerto or Symphony. (See 2006 Theory Director's report)

Speech Syllabus 2017 Fee Schedule



Teachers please note: Important information regarding Speech examinations:

1. The fees listed below are for **AGME Registered Teachers** only. Unregistered teachers please phone the office on (03) 9822-3111, email at admin@guildmusic.edu.au or write to 451 Glenferrie Road, Kooyong, Vic 3144 for an entry fee list.
2. **Late fees** must be applied to entries arriving after the advertised closing date. Entries cannot be accepted more than 1 week after the advertised closing date.
3. **Theory examinations** must be taken within a three (3) year period of the appropriate practical examination. Similarly practical examinations with theory examinations.
4. Syllabi 1, 2, 3, 4 and 8 are for **individual candidates**. Syllabi 5, 6 and 7 are for **groups** – please check each syllabus document for the recommended number of candidates per group.

Speech Syllabus 1: Speech and Drama – Practical

Steps, Grades, Certificates and Diplomas	Fee	Late fee	Co-requisite	Pre-requisite
Step 1	\$60.00	\$110.00	–	–
Step 2	\$65.00	\$115.00	–	–
Step 3	\$70.00	\$120.00	–	–
Grade 1	\$80.00	\$130.00	–	–
Grade 2	\$85.00	\$135.00	–	–
Grade 3	\$90.00	\$140.00	–	–
Grade 4	\$100.00	\$150.00	–	–
Grade 5	\$110.00	\$160.00	–	–
Grade 6	\$125.00	\$175.00	Grade 6 Theory	–
Grade 7	\$150.00	\$200.00	Grade 7 Theory	–
Proficiency Certificate	\$200.00	\$300.00	Proficiency Theory	–
Associate Performer & Associate Teacher	\$300.00	\$400.00	Associate Theory	Proficiency
Licentiate Performer	\$400.00	\$500.00	Licentiate Theory	Associate
Licentiate Teacher & Licentiate Creative Drama	\$400.00	\$500.00	Licentiate Theory	Associate
Public Performance Diploma	\$450.00	\$550.00	–	–
Fellowship Diploma	POA	–	–	Licentiate

Speech Syllabus 2: Oral Communication – Practical

Speech Syllabus 3: Oral Communication (ESL) – Practical

Speech Syllabus 8: Business Presentations – Practical

Syllabus number	Levels, Stages, Certificates and Diplomas	Fee	Late fee	Co-requisite	Pre-requisite
2, 3	Beginners	\$70.00	\$120.00	–	–
2, 3	Level 1/Stage 1	\$80.00	\$130.00	–	–
2, 3	Level 2/Stage 2	\$85.00	\$135.00	–	–
2, 3	Level 3/Stage 3	\$90.00	\$140.00	–	–
2, 3	Level 4/Stage 4	\$100.00	\$150.00	–	–
2, 3	Level 5/Stage 5	\$110.00	\$160.00	–	–
2, 3, 8	Level 6/Stage 6	\$125.00	\$175.00	–	–
2, 3, 8	Level 7/Stage 7	\$150.00	\$200.00	–	–
2	School Leaver's Certificate	\$200.00	\$300.00	–	–
2, 8	Proficiency Certificate	\$200.00	\$300.00	Proficiency Theory	–
3	English Speaker's Certificate	\$200.00	\$300.00	–	–
2, 8	Associate Public Speaking & Associate Business Presentations	\$300.00	\$400.00	Associate Theory	Proficiency

Speech Syllabus 2017 Fee Schedule – continued



Speech Syllabus 4: Integrated Drama Programmes – Practical

Years	Fee	Late fee
Year 7	\$90.00	\$140.00
Year 8	\$100.00	\$150.00
Year 9	\$110.00	\$160.00
Year 10	\$125.00	\$175.00
Year 11	\$150.00	\$200.00
Higher Certificate (Year 12)	\$200.00	\$300.00

Speech Syllabus 5: Oral Communication for Small Groups – Practical

Speech Syllabus 6: Spoken Language Development for Class or Group – Practical

Speech Syllabus 7: Choral Speaking for Class or Group – Practical

Syllabus 5	Fee	Late fee	Syllabus 6	Fee	Late fee	Syllabus 7	Fee	Late fee
Preparatory	\$120.00	\$170.00	Year 3	\$130.00	\$180.00	Prep – Year 2	\$120.00	\$170.00
Junior	\$140.00	\$190.00	Year 4	\$140.00	\$190.00	Year 3	\$130.00	\$180.00
Elementary	\$160.00	\$210.00	Year 5	\$150.00	\$200.00	Year 4	\$140.00	\$190.00
Intermediate	\$180.00	\$230.00	Year 6	\$160.00	\$210.00	Year 5	\$150.00	\$200.00
Higher Cert	\$200.00	\$300.00	Year 7	\$170.00	\$220.00	Year 6	\$160.00	\$210.00
Advanced Cert	\$300.00	\$400.00	Year 8	\$180.00	\$230.00	Year 7	\$170.00	\$220.00
			Year 9	\$190.00	\$240.00	Year 8	\$180.00	\$230.00
			Higher Cert	\$200.00	\$300.00	Year 9	\$190.00	\$240.00
						Higher Cert	\$200.00	\$300.00

Speech Theory

Syllabus number	Grades, Certificates and Diplomas	Fee	Late fee	Co-requisite	Pre-requisite
1	Grade 6	\$120.00	\$170.00	Grade 6 Practical	–
1	Grade 7	\$130.00	\$180.00	Grade 7 Practical	–
1, 2, 8	Proficiency Certificate	\$200.00	\$300.00	Proficiency Practical	–
1, 2, 8	Associate Performer, Associate Public Speaking & Associate Business Presentations	\$250.00	\$350.00	Associate Practical	Proficiency
1	Associate Teacher*	\$300.00	\$400.00	Associate Practical	Proficiency
2	Associate Teacher Public Speaking*	\$300.00	\$400.00	–	Associate
1	Licentiate Performer & Licentiate Creative Drama	\$350.00	\$450.00	Licentiate Practical	Associate
1	Licentiate Teacher*	\$400.00	\$500.00	Licentiate Practical	Associate

* Note: Associate Teacher theory, Associate Teacher Public Speaking theory and Licentiate Teacher theory each require two (2) papers. The cost given includes both papers.

ABRIDGED INSTRUCTIONS TO TEACHERS

THE OFFICE STAFF requests every teacher to thoroughly read these instructions.

- **ONLY TWO FORMS.**
- Use a separate WHITE entry form for all SPEECH and MUSIC PRACTICAL PERFORMANCE & RECITAL ENTRIES.
- Use a separate YELLOW entry form for all SPEECH and MUSIC THEORY ENTRIES.
- Use a separate entry form for all SPEECH and MUSIC PRACTICAL, PERFORMANCE & RECITAL ENTRIES.
- **FAX** Must not be used for examination entries and/or for 'Own Choice music. 'Own Choice' music must be sent by mail and must include a stamped self-addressed envelope for return. Otherwise, no answer.

- **EXAMINATION ENTRY FORMS.** When completing entry forms try to keep the Grades/Levels and/or the Steps together as much as possible. e.g. Preliminary, Grade 1, Grade 2 etc, rather than entry which would read Preliminary, Grade Six, Step Two, Grade Four, Grade One, Step Three etc. By placing all grades and steps in numerical order, the calculation of the necessary fee will then be easier for you as a teacher and will certainly assist the office in this regard. Please do not use the same face sheet for practical entries and theory entries. Keep these entries and face sheets separate.
- **STEP or GRADE or LEVEL** must be clearly stated. Please make sure that you enter your candidate into the correct Step or Grade. Omission of this essential information often causes errors in the programming.
- **CORRECT SUBJECT.** It is essential to give full and correct information for each candidate entry. Eg MODERN Guitar; CLASSICAL Guitar; MODERN Pianoforte; Stream B Contemporary Piano RECITAL etc. Abbreviations such as Mod. & Class. & the can be used. It must be clearly stated whether the examination is for a particular music instrument, or for singing, or for Speech and Drama (S&D) or for Oral Communication (OC). Often this is not done, and the office is at a loss to know the teacher's intentions. The student must perform on the instrument as entered. e.g. Mod Piano (**On** a Piano - **Not** on a Keyboard.) Keyboard on a K/B and not on an organ, unless prior arrangement has been made.
- **SURNAME.** Print clearly in the correct place. Be particularly careful with surnames which begin with Mac, Mc, O', van, hyphenated and articulated names.
- **FIRST NAME or GIVEN NAME** (only). Print in the correct space. DO NOT USE abbreviated names or nicknames. NO SECOND NAMES.
- **SPELLING OF NAMES** and other information MUST BE CORRECT. Certificates are written as entries are received, from information supplied by teachers on entry forms. Especially do NOT use all capitals.
- **EACH ENTRY** sheet must be fully completed. e.g. 14 entries to ONE sheet. **NOT ONE ENTRY PER SHEET.**
- **CURRENT FEE LIST** must be used. The Fee List is printed in every issue of 'Contact'. If you are unsure of fees, please ring the office. Please do not guess. Phone and Fax.(03) 9822 3111.
- **YOUR CHEQUE or MONEY ORDER** must be sent for the total amount collected from your students. Do NOT send separate entry cheques for each student OR

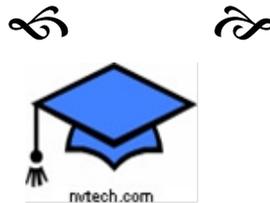
entry cheques from parents. (Sometimes these cheques are dishonoured with resultant costs). The only exception is when a student is a self entry candidate and a teacher is not involved with the examination. Please do not forward CASH.

- **FEES.** Regulations clearly state that there can be no substitution of fees from one candidate to another or any refund of fees.
- **LATE FEES STRICTLY APPLY.** These amounts are printed in the annual issue of 'Contact'.
- **REMEMBER the NEW method of paying through the Internet.**
- **OBSERVE THE CLOSING DATES.** Late entries cost your students an unnecessary charge.
Late entries will only be accepted up to 7 days after the official closing date.
- **TEACHERS** are requested to IMMEDIATELY NOTIFY the **GUILD** office if any candidate's name has been omitted.
- **VENUE CHANGE.** The Guild does not encourage this practice as then timetables can be affected and this causes problems with examiner's travelling time and schedules. Cause and effect then takes its toll on other students and teachers. If a student wishes a change in venue, then immediate contact must be made with the **GUILD** office to see if this is possible. A follow up letter of confirmation, together with the necessary cheque for administration costs as well as a half fee, must then be made. The change of venue for an examination requiring two examiners is impossible.
- **BUT,** if a change in venue and time is found to be necessary because of some unforeseen factors at the time of entry, the teacher or the self-entry student must communicate with the **GUILD** office in Melbourne. **Arrangements must not be made with GUILD Examiners.**
- **VIDEO RECORDING OF EXAMINATIONS:-** The **GUILD** frequently uses video recording of examinations for checking standards and training examiners. These recordings are not released in any other way, and are viewed only by other examiners or examiners in training, such as could sit in on examinations in any case. Candidates must be made aware of this.

TEACHER'S EXAMINATION RESPONSIBILITIES.

- * Inform students and parents of the examination arrangements and conditions.
- * Get your entries and fees in before the closing date or pay the late fee.
- * Include YOUR CHEQUE OR MONEY ORDER for both the Practical and Theory Entry Forms. **Remember the new method payment through the Net. See inside cover and Page 12.**

- * Please acquaint yourself with examining arrangements.
- * Check details of dates and examinations levels etc, when these sheets are forwarded to you. Please contact the Guild office immediately if any discrepancy is discovered.
- * The **GUILD** will arrange examinations as far as is possible to meet the requests of teachers.
- * The **GUILD** will supply details concerning examinations including the dispatching of examination entry forms, papers, notices, results, certificates, etc as required.



GUILD COURSES. *Internal and Distance Education*

The following Accredited Courses are available through the **GUILD** Faculty of Music to all **GUILD** members as well as to any suitably qualified member of the public.

Higher Education Authority. Victoria.

Accredited. Bachelor of Music Degree (V13040) **GUILD** (B.Mus.)
(Higher Degrees in music are available from James Cook University, Qld.)

VET. Diploma of Music Industry (CUA50815) (*Dip.Mus.*)
Advanced Diploma of Music Industry. (CUA60515) (*Adv.Dip.Mus.*)

AUSTRALIAN NATIONAL TRAINING AUTHORITY.

Certificates 11, 111 (CUA20615, CUA30915)
Certificate IV (CUA40915)

The VET courses relate to *Creative Skills Program with Music Industry Training Packages.*

GUILD. Special Diplomas.
Examiner Certificates and Diplomas. (*Specific Guild Diplomas issued*)

As the **GUILD** is constantly expanding throughout Australia, Singapore and Malaysia, additional Examiners are always in demand. If you have a substantial qualification in your discipline and desire to become a **GUILD** examiner, please contact the Director. **Computer literacy is essential** as all **GUILD** examiners use computers in the examination room.

ORIENTATION DAY 2017

The tertiary Orientation Day has been scheduled for the weekend of *Monday, 27th February 2017*, commencing at 0900 Hours (9 AM).

This is a compulsory day for new tertiary students, but the "master class" format makes it ideal for advanced tertiary students, the advanced students of registered teachers and for registered teachers themselves. This is a great opportunity to gain a positive insight into the current trends in music and music education at Associate and other Tertiary levels.

THE GUILD OFFERS.

Public Music Examinations commencing at STEP ONE then through the GRADES to PROFICIENCY (Grade Eight), Associate, Licentiate, Fellowship, and Public Performance Diplomas then follow.

Tertiary Studies commence at approximately Grade Seven, culminating in the **Bachelor of Music Degree.**

All of this is accredited by the Higher Education Authority.

The Guild is the only organisation that can offer such a complete range of Music Education in all genres.

2017 BOOKLIST AND PRICES BOOKS

for *Guild* Registered Teachers, **Prepaid Purchase only** (prices include GST, & post & packing).

Telephone orders or other non-prepaid orders cannot be accepted.

All books are reviewed for currency and the most recent edition is always supplied

DESCRIPTION	VERSION	EACH
GENERAL:		
Guild Handbook	1-0-2 (20040101)	\$33.00
Past Examination Papers: List on supplied form:	2000+ only	
Music/Speech-year-series-(1/2)-(performer/teacher)-grade		
Preliminary and Grades (each)	2-?-?-?-?	\$ 2.50
Proficiency, Associate, Licentiate (each paper)	3-?-?-?-?-?	\$ 5.00
SPEECH:		
Speech and Drama Syllabus - WEB ONLY	10-0-2.1 (20170101)	POA
MUSIC:		
Ear Test Book	5-0-2 (19950701)	\$16.50
Student's Sight Reading Exercises	6-0-1 (19950101)	\$19.50
PERFORMANCE:		
Performance Syllabus - WEB ONLY	7-0-1 (20140101)	POA
THEORY:		
Theory Workbooks - AGMED:		
Preliminary	8-1-2 (20040501)	\$16.00
Grade One	8-2-2 (19990101)	\$10.00
Grade Two	8-3-2 (19990101)	\$16.50
Grade Three	8-4-2 (19990101)	\$16.50
Grade Four	8-5-2 (19990101)	\$16.50
Grade Five	8-6-2 (19990101)	\$16.50
Grade Six	8-7-1 (20000101)	\$16.50
Grade Seven	8-8-1 (20000101)	\$17.50
Grade Eight	8-9-1 (20010101)	\$17.50
Theory Workbooks – Greta Grybaitis :		
Grade One	GG 20120101	\$18.50
Grade Two	GG 20120201	\$19.50
Grade Three	GG 20120301	\$19.50
Grade Four	GG 20120401	\$24.00
Grade Five	GG 20120501	\$31.50
PRACTICAL:		
BASSOON Syllabus - Classical	9-0-1 (19900101)	\$11.00
CLARINET Syllabus - Class, Mod, Jazz – WEB ONLY	10-0-5 (20090313)	POA
ELECTRONIC ORGAN:		
Teaching Syllabus (with guidance notes)	11-0-1 (19950101)	\$19.00
Supplementary Student Book	12-0-3 (19950101)	\$20.50
Syllabus Requirement Books:		
Step One	13-1-1 (19910101)	\$11.50
Step Three	13-3-1 (19910101)	\$11.50
FLUTE Syllabus - Classical, Modern & Jazz	14-0-2 (20041206)	\$34.50
GUITAR:		
Syllabus (Classical, Modern & Electric) – WEB ONLY	15-0-3 (20131025)	POA
Exercise Books		
Steps 1, 2 & 3 in one book	16-1-1 (19990101)	\$12.50
Grades 1, 2, 3, 4 & 5 in one book	16-2-1 (19990101)	\$15.50
Requirements for Practical Examination		
Step One	17-1-2 (20000101)	\$12.00
Step Two	17-2-2 (20000101)	\$12.00
Step Three	17-3-2 (20000101)	\$12.00
Grade One	17-4-2 (20000101)	\$14.00
Grade Two	17-5-2 (20000101)	\$14.00
Grade Three	17-6-2 (20000101)	\$14.00
Grade Four	17-7-2 (20000101)	\$15.00

All books are reviewed for currency and the most recent edition is always supplied

DESCRIPTION	VERSION	EACH
All in 1 alternative Guitar books (External publisher)		
Step One	18-1-1	\$31.50
Step Two	18-2-1	\$31.50
Step Three	18-3-1	\$31.50
Grade One	18-4-1	\$31.50
Grade Two	18-5-1	\$31.50
Grade Three	18-6-1	\$31.50
Grade Four	18-7-1	\$31.50
Grade Five	18-8-1	\$31.50
Grade Six	18-9-1	\$31.50
Grade Seven	18-10-1	\$31.50
Proficiency	18-11-1	\$31.50
Associate	18-12-1	\$31.50
Licentiate	18-13-1	\$31.50
PIANO ACCORDION:		
Syllabus	19-0-2 (19880101)	\$13.00
Exercise Manual	34-0-1 (19850101)	\$ 11.00
PIANOFORTE:		
Pianoforte Examination Syllabus - WEB ONLY	35-0-3 (20140331)	POA
Supplementary Student Book	21-0-4 (20010101)	\$22.50
Complete Syllabus Requirements:		
Step One	22-1-3 (20040101)	\$32.00
Step Two	22-2-3 (20040101)	\$32.00
Step Three	22-3-3 (20040101)	\$32.00
Grade One	22-4-2 (20000101)	\$31.50
Grade Two	22-5-2 (20000101)	\$26.00
Grade Three	22-6-1 (19990101)	\$26.00
Grade Four	22-7-1 (20010101)	\$26.00
Jazz & Blues Syllabus - Grade 4 to Proficiency	24-0-1 (19960101)	\$23.50
Stream B Contemporary Piano Syllabus – WEB ONLY	35-0-3 (20140331)	POA
Stream B Light Classical Piano Syllabus – WEB ONLY	35-0-3 (20140301)	POA
RECORDER:		
Syllabus	25-0-2 (19900101)	\$14.00
Exercise & Sight Reading Book	26-0-1 (19900101)	\$13.50
SAXOPHONE (Eflat Alto) Syllabus – Classical, Modern & Jazz	27-0-2 (19930101)	\$20.00
TRUMPET & Bflat CORNET Syllabus	28-0-3 (19950101)	\$17.50
VIOLIN FAMILY:		
Violin Syllabus – WEB ONLY	20-0-4 (20120423)	POA
Violin Exercise & Sight Reading Book	30-0-1 (19900101)	\$17.00
Viola Syllabus – WEB ONLY	20-0-1 (20091101)	POA
VOICE:		
Solo Singing Syllabus	31-0-6 (20030227)	\$17.50
Modern Singing Syllabus	32-0-3 (20100118)	\$16.00
Solo Singing Technical Manual	33-0-1 (19950101)	\$13.50
Soprano Singing Technical Manual + CD (backing & Concone)	33-1-1 (20091113)	\$37.50
Alto Singing Technical Manual + CD (backing & Concone)	33-2-1 (20091113)	\$37.50
Tenor Singing Technical Manual + CD (backing & Concone)	33-3-1 (2091113)	\$37.50
Bass Singing Technical Manual + CD (backing & Concone)	33-4-1 (2091113)	\$37.50
Processing fee for non-registrants (per order)		\$ 8.00

Please use the enclosed white order form to order books. A replacement will be sent to you with the order. You may also order books by e-mail. Please use the e-mail form from the website or ask to be sent one by e-mail. The price is the same as above, so you should include the copy of your EFT receipt with the order e-mail. If you are going to send a cheque or money order anyway, it is better to send it together with the order form. Examination papers should be specified year first, then series. There is a form to assist you in specifying the examination papers you want. It is advisable to check with the office when ordering the higher examinations (eg licentiate) to make sure the paper exists for the year and series you want.

Important Dates: 2017

ESSENTIAL GUILD DATES

January	16	Office re-open for 2017
February	27	Tertiary Orientation Day
February	24	Graduation performance nominations & Graduation entries close
March	16	Series 1 Practical Examination entries close
April	22	Graduation Day
June	9	Middle Series Practical Examination entries close
July	13	Series 2 Examination entries close
August	25	Theory Examination
November	01	Tertiary Examinations commence
December	14	Office closes for Christmas

SCHOOL TERM DATES

NOTE: For general guidance only – you must check with your local school.

State	Term 1		Term 2		Term 3		Term 4	
ACT	Jan 27	Apr 7	Apr 26	Jun 30	Jul 17	Sep 22	Oct 9	Dec 15
NSW	Jan 30	Apr 7	Apr 26	Jun 30	Jul 18	Sep 22	Oct 9	Dec 15
QLD	Jan 23	Mar 31	Apr 18	Jun 23	Jul 10	Sep 15	Oct 3	Dec .8
SA	Jan 30	Apr 13	May 1	Jul 7	Jul 24	Sep 29	Oct 16	Dec 15
VIC	Jan 30	Mar 31	Apr 18	Jun 30	Jul 17	Sep 22	Oct 9	Dec 22
WA	Feb 1	Apr 7	Apr 26	Jul 1	Jul 18	Sep 23	Oct 10	Dec 15
O'ALL	Jan 23	Apr 13	Apr 18	Jul 7	Jul 17	Sep 29	Oct 3	Dec 22

* The overall term dates are periods when all State schools are operating
Easter break is April 14 to April 17

Daylight Saving

Queensland and Western Australia do not observe daylight saving

	‡Ends, Sunday	†Commences, Sunday
ACT, NSW, SA, VIC:	2 April 2017	1 October 2017

‡Clocks are **set back** at 3am by one hour on end day to become Standard Time. (Fall back)
†Clocks are **advanced** at 2am by one hour on start day to become Summer Time. (Spring forward)

Good Friday Dates.

Easter 2017	Friday, April	14
Easter 2018	Friday, March	30
Easter 2019	Friday, April	19
Easter 2020	Friday, April	10