

AUSTRALIAN GUILD OF MUSIC EDUCATION

INC A00010797V RTO 3589

Australian Guild Conservatorium, 451 Glenferrie Road, Kooyong, Victoria 3144

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Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is an assessment process used to determine the extent to which a student has achieved the required learning outcomes and is therefore entitled to receive credit towards some units within the Guild's Bachelor of Music course of study. This may result in the granting of the grade of Advanced Standing in a specific Guild unit and consequential exemption from that unit.

RPL can be used in one of the following cases:

- to gain entry into a Guild higher education award;
- to receive credit towards a Guild higher education award;
- for the partial or complete fulfilment of the requirements of a VET Nationally Recognised qualification.

RPL Applications

Students who have undertaken prior study and wish to apply for a credit or grade of Advanced Standing for particular units within the Guild's Bachelor of Music course should complete an RPL application form and attach supporting documentation. Supporting documentation must be either original documents or certified copies.

The supporting documentation required is listed at the bottom of each unit table of the RPL Application forms. If a student requires further guidance on how to apply for RPL or credit transfer, he/she should contact the Admissions and RPL Officer via the Guild's administration office.

Students should bring their RPL Application Form and supporting documentation to their entry interview.

The Admissions and RPL Officer will review all details within the application and provide the application and a recommendation regarding the year level best suited to the student to the Academic Board for consideration.

RPL will be granted for the following:

- 1) Previous related study, or partial study, leading to a certified award, comprising either one of the following:

- a. completed subjects or courses from a previously enrolled university; or
- b. completed subjects or courses from a previously enrolled TAFE.

Supporting documentation required: Academic transcripts reports, statements of attainment, certificates of completion, written references, and curriculum vitae.

- 2) Significant related industry experience. Delivering public lectures, instrumental tutoring, professional workshops and/or live presentations; performed in concerts, tours, gigs, eisteddfods, regular performance contracts; creation of a significant amount of original professional compositions and arrangements; demonstration of ability to record a number of professional audio CDs/MP3s/MP4s, demonstration of ability to notate professional scores using Finale or Sibelius, creation of professional website/s and instructional music related media/PowerPoint; professional publications on music related content.

Supporting documentation required: Curriculum vitae, evidence of related industry experience demonstrating learning outcomes of a Guild unit of study, including a portfolio of work and written references.

- 3) Courses completed with a tertiary organisation that is not recognised.

Supporting documentation required: Academic transcripts, reports, statements of attainment, certificates of completion, written references, curriculum vitae and a folio of work which demonstrates the learning outcomes of course unit/s.

Time for making Applications for RPL

Applications for RPL are to be submitted at least 30 days prior to the commencement of the course. This is to ensure that students are notified of the decision and appropriate arrangements can be made prior to the commencement of the course.

Applications for RPL after course start

Students who fail to make their RPL Application by the specified time may still make their application prior to the conclusion of the first week of the course (but no later), provided that application is accompanied with a written request for consideration out of time, including details of the reason for the delay in making the application. In these circumstances, the Admissions and RPL Officer and the Dean will consider the written request and make a decision as to whether or not the application will be considered out of time. Students will be notified of whether or not their application will be considered

within one week of making the application. Students whose applications are considered out of time will be notified of the outcome of the application before the conclusion of week three of the course.

RPL applications received after the conclusion of the first week of the course will not be considered.



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APPLICATION FOR RECOGNITION OF PRIOR LEARNING. (RPL)

NAME:

ADDRESS:

.....

Phone: Mobile:

Email:

I hereby make application to be considered for RPL in relation to:

Course of study:

Please complete the corresponding/following forms for each/some of the units of study you wish to apply for Recognition of Prior Learning.

Student should request for additional assistance if unclear of what evidence to attach with the RPL Assessment forms. Please refer to the second/third page of the unit of study assessment forms.

Include all details: (Photocopy of Academic record and the Modules requirements from the previous course should be attached)

Signed

.....Date...../...../.....

**Year 2
Performance PERFOR 202**

RPL Assessment Form

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met Yes/No	Comments <i>If the objective was not met, what additional information is required?</i>
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>		
Solo PERFSO2001, PERFSO2002	LO1. Increase analytical and cognitive skills by generating solutions for technical difficulties and evaluating technical demands and stylistic requirements in selected repertoire at an Associate standard.				
Solo PERFSO2001, PERFSO2002	LO2. Respond to aesthetic qualities, directions, musical scores and stylistic challenges while displaying a strong sense of systematic methods, physical stamina, enhancing performance skills while performing as a soloist presenting contrasting works. This includes public speaking and interpretive skills to effectively communicate to a variety of audiences.				
Solo PERFSO2001, PERFSO2002	LO3. Sustain technical assurance, stylistic awareness, and a sense to apply creativity while maintaining fluency, style and tonal stability. Confidence to perform technical demands at a professional standard, sensitive to feeling of selected repertoire, secure intonation, dynamical sound, and strong application of ornamentation and				

	musical expression.				
Solo PERFSO2001, PERFSO2002	LO4. Use and apply analytical and problem solving skills to written work, demonstrating knowledge of musical concepts and the demands on a performer.				
Ensemble Choir PERFSO2001, PERFSO2002	LO5. Rehearse and perform a wide range of styles in various repertoires with a professional understanding towards a variety of audiences.				
Ensemble Choir PERFSO2001, PERFSO2002	LO6. Understand vocal techniques and ranges to assist in developing personal vocal skills incorporating solfege, increase understanding of singing in harmony and sight reading skills.				
Ensemble Choir PERFSO2001, PERFSO2002	LO7. Compare and implement elements of stagecraft, pedagogical methods, and employ leadership skills in choir direction and ensemble groups.				

Evidence can consist of the following:

- Associate or equivalent gains a credit for Year 2 Degree
- Academic reports and awards
- AQF level 5 and above
- Public examination reports and awards
- Delivered public lectures/professional workshops/live presentation
- Written work related to personal performances (marketing documents or online material, program notes)
- Video/DVD/Online video links,
- Audio recordings (CD/ITUNES/SPOTIFY)
- Written testimonials from choir masters, group members and/or from employers where employment positions demonstrate learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.

**Year 2
History of Music HISTMU 202**

RPL Assessment Template

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met	Comments
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>	<i>Yes/No</i>	<i>If the objective was not met, what additional information is required?</i>
HISTMU2001	LO1. Demonstrate knowledge of developments through the musical periods of the Classical and Romantic, and transition to the 20th Century, and display awareness of orchestral developments, aesthetics in music and various composers who influenced these eras.				
HISTMU2001	LO2. Compare and analyse music as a true art form through historical developments and communicate effectively in written format.				
HISTMU2001	LO3. Research and synthesise literature when comparing composers and written works.				

Evidence can consist of the following:

- Academic reports and awards
- Delivered public lectures/professional workshops/live presentation
- Publications
- Written work related to history learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.

**Year 2
Music Education MUSED 202
Educational Philosophy**

RPL Assessment Template

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met Yes/No	Comments <i>If the objective was not met, what additional information is required?</i>
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>		
MUSEDU2001	LO1. Demonstrate knowledge and understanding, and synthesise the fundamental concepts of philosophical theories applied in music education and teaching practices.				
MUSEDU2001	LO2. Hypothesize, research and develop strategies for teaching, learning and assessment for all ages and genres.				
MUSEDU2001	LO3. Communicate current and personal philosophical views on music teaching effectively both orally and written.				
MUSEDU2001	LO4. Display ethical, social and professional understanding appropriate for the setting.				

Evidence can consist of the following:

- Academic reports and awards
- Delivered public lectures/professional workshops/live presentation
- Publications
- Teaching experience (music related preferred but please list any teaching experience)

- Written work related to Instrumental teaching learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.

**Year 2
Musicianship MUSHIP 202
Theory & Aural**

RPL Assessment Template

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met	Comments
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>	<i>Yes/No</i>	<i>If the objective was not met, what additional information is required?</i>
MUSTHE2001, MUSTHE2002	LO1. Extend knowledge of fundamental essential rudiments both notational and rhythmical.				
MUSTHE2001, MUSTHE2002	LO2. Transcribe or transpose and/or compose harmonies of more complicated structures.				
MUSTHE2001, MUSTHE2002	LO3. Demonstrate considerable compositional skills, writing free counterpoint with imitation and modulation.				
MUSTHE2001, MUSTHE2002	LO4. Acquire proficiency in analysis, evaluation and exploration of musical works.				
MUSTHE2001, MUSTHE2002	LO5. Cultivate musicianship in relation to orchestral instruments/instrumentation				

	using compositional principles.				
MUSTHE2001, MUSTHE2002	LO6. Apply more advanced knowledge and analysis to selected masterpieces.				
MUSTHE2001, MUSTHE2002	LO7. Demonstrate ability to analyse, reproduce and assess various musical phrases and rhythms at a more advanced level.				
MUSTHE2001, MUSTHE2002	LO8. Demonstrate ability to notate and sing/write rhythmic, melodic, harmonic progressions and cadences.				

Evidence can consist of the following:

- Theory Grade 7 or equivalent gains a credit for Year 2 Degree
- Aural Associate or equivalent gains a credit for Year 2 Degree
- Academic reports and awards
- AQF level 5 and above
- Publications
- Teaching experience (music related preferred but please list any teaching experience)
- Written work related to Musicianship learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.

**Year 2
Orchestration ORCHST 202
Composition**

RPL Assessment Template

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met Yes/No	Comments <i>If the objective was not met, what additional information is required?</i>
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>		
ORCHCO2001	LO1. Demonstrate strong compositional techniques of a high standard for both individual and professional purposes.				
ORCHCO2001	LO2. Display knowledge of different stylistic challenges by being able to create music works in a variety of genres using rhythmical structure and instrumental techniques.				
ORCHCO2001	LO3. Research, analysis and evaluation skills in use of unconventional and conventional methods and techniques used in creating compositions.				
ORCHCO2001	LO4. Demonstrate contrapuntal and part writing skills in music creation.				
ORCHCO2001	LO5. Display knowledge of technology used to produce professional compositions.				

Evidence can consist of the following:

- Academic reports and awards
- AQF level 5 and above

- Compositions
- Original works including CDs/Spotify/iTunes/USB
- Publications
- Teaching experience (music related preferred but please list any teaching experience)
- Written work related to Orchestration learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.

**Year 2
Music Technology MUSTEC 202
Notation and MIDI**

RPL Assessment Template

Student Name	
Course Name & Code	Bachelor of Music V13940

Assessor's Name	
Assessor's Signature	
Date	

EVIDENCE MAPPING: THIS SECTION IS TO BE COMPLETED BY THE APPLICANT				Verification: For completion by RPL assessor	
Module Name/Code	Learning Outcomes	Evidence that learning outcomes have been met <i>Includes: Academic transcript and award; workplace or private development;</i>		Objectives met	Comments
		Documents <i>List documents provided</i>	Demonstrable Outcomes <i>Description of how documents meet objectives</i>	<i>Yes/No</i>	<i>If the objective was not met, what additional information is required?</i>
MUSTEN2001	LO1. Demonstrate knowledge, confidence and understanding of notational software, MIDI and synthesizers to create professional notated scores for publication and use in practical applications.				
MUSTEN2001	LO2. Research current developments in MIDI, synthesizers, electronic music and notational software and communicate clearly on current trends and their application.				
MUSTEN2001	LO3. Critically analyse technologies and make recommendations for application to diverse circumstances.				

Evidence can consist of the following:

- Academic reports and awards
- AQF level 5 and above
- Notated scores (Sibelius/Finale/Encore/Note Muse/Noteflight files)
- Professional scoring work (referral letter)
- Publications

- Teaching experience (music related preferred but please list any teaching experience)
- Written work related to Music Technology learning outcomes

Students will be contacted as to the result of their application for RPL.

Please attach extra evidence documents and if column is not sufficient in size, please use an additional sheet with clear markings of reference to the unit and learning outcome.