

AUSTRALIAN GUILD OF MUSIC EDUCATION

INC A00010797V RTO 3589

Australian Guild Conservatorium, 451 Glenferrie Road, Kooyong, Victoria 3144

Ph/Fax: +613 9822 3111

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Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is an assessment process used to determine the extent to which a student has achieved the required learning outcomes to receive credit towards some units within the Bachelor of Music course of study. This may result in the granting of the grade of Advanced Standing in a specific AGME unit and exemption from that unit.

RPL can be used in one of the following cases:

- to gain entry into an AGME higher education award;
- to receive credit towards an AGME higher education award;
- for the partial or complete fulfilment of the requirements of a VET Nationally Recognised qualification.

RPL Applications

Students can complete a Recognition of Prior Learning application form. Supporting documentation should also be attached to the application form. The application should be brought along to your audition/interview for enrolment. The Dean will review all details within the application and forward it to the academic board for final approval of any recommendations that the Dean has made regarding the year level best suited to the student.

RPL will be granted for the following:

- 1) Previous related study with evidence that is certified or partial study leading to a certified award comprising either one of the following:
 - a. completed subjects or courses from a previously enrolled university; or
 - b. completed subjects or courses from a previously enrolled TAFE; or

Support documentation required: Resumes/CV's; certified copies of transcripts; reports and statement of attainments.

- 2) Related industry experience and/or courses completed with a tertiary organisation that is not recognised:

Support documentation required: Students are required to demonstrate evidence of related industry experience. A portfolio of work completed is required which demonstrates industry experience which meets learning outcomes of a unit/s; or a folio of work completed in a non-accredited course which demonstrates the learning outcomes of course unit/s.

Applications for RPL after course start

Students should apply prior to course start (at least 10 days) yet this is not always possible for some and the AGME understands this. The AGME considers applications for RPL with special circumstances who apply after the commencement of the course. A written request must be sent to the Dean to be considered for special circumstances no later than the end of the first week of term. The student will be notified of the decision prior to or at the end of the third week of term.

Maximum exemption granted

The maximum number of units for which credit may be granted is 1 – 2 years of the Bachelor of Music total credit points for the course.

Dr Ern Knoop Guild Dean, March 30th 2015

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APPLICATION FOR RECOGNITION OF PRIOR LEARNING. (RPL)

NAME:

ADDRESS:

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Phone: Mobile:

Email:

I hereby make application to be considered for RPL in relation to:

Course of study:

Unit of study:

Unit of study:

Unit of study:

Unit of study:

Unit of study:

Unit of study:

Unit of study:

Student should refer to the syllabus for additional assistance in gathering evidence towards gaining RPL. Include all details: (Photocopy of Academic record and the Modules requirements from the previous course should be attached)

(Additional sheets can be attached if necessary.)

Signed

.....Date...../...../.....

RPL STATEMENT GUIDE

Student Name: **Date**

List any Work Experience in the Music Industry and/or teaching/tutoring experience below:

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Performance

Have you completed one of the below public examination awards from (AGME; AMEB; Trinity; etc.)

- Grade 4 or equivalent gains a credit for [Certificate II] YES NO
- Grade 5 or equivalent gains a credit for [Certificate III] YES NO
- Grade 6 or equivalent gains a credit for [Certificate IV] YES NO
- Grade 7 or equivalent gains a credit for [Year 1 Diploma] YES NO
- Grade 8/Proficiency or equivalent gains a credit for [Year 1 Degree & Year 2 Diploma] YES NO
- Associate or equivalent gains a credit for [Year 2 Degree & Advanced Diploma] YES NO
- Licentiate or equivalent gains a credit for [Year 3 Degree] YES NO

List any public performance experience (if any) information below:

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Theory of Music:

Have you completed one of the below public examination awards from (AGME; AMEB; Trinity; etc.)

- Grade 2 or equivalent gains a credit for [Certificate II] YES NO
- Grade 3 or equivalent gains a credit for [Certificate III] YES NO
- Grade 4 or equivalent gains a credit for [Certificate IV] YES NO
- Grade 5 or equivalent gains a credit for [Year 1 Diploma] YES NO
- Grade 6 or equivalent gains a credit for [Year 1 Degree & Year 2 Diploma] YES NO
- Grade 7 or equivalent gains a credit for [Year 2 Degree & Advanced Diploma] YES NO
- Grade 8 or equivalent gains a credit for [Year 3 Degree] YES NO

Aural Development

Have you completed one of the below public examination awards from (AGME; AMEB; Trinity; etc.)

- Grade 4 or equivalent gains a credit for [Certificate II] YES NO
- Grade 5 or equivalent gains a credit for [Certificate III] YES NO
- Grade 6 or equivalent gains a credit for [Certificate IV] YES NO
- Grade 7 or equivalent gains a credit for [Year 1 Diploma] YES NO
- Grade 8/Proficiency or equivalent gains a credit for [Year 1 Degree & Year 2 Diploma] YES NO
- Associate or equivalent gains a credit for [Year 2 Degree & Advanced Diploma] YES NO
- Licentiate or equivalent gains a credit for [Year 3 Degree] YES NO

Have you completed any accredited course units for any of the following mentioned below? YES NO

Instrumental Teaching:

Credit may be granted for a tertiary accredited course units of study demonstrating learning outcomes within the unit Educational Philosophy, Educational Psychology or Teaching Principles. List any previous qualifications and supply transcripts, written reports/learning outcomes and/or certificate awards.

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History of Music

Credit may be granted for a tertiary accredited course units of study demonstrating learning outcomes within the unit History of Music. List any previous qualifications and supply transcripts, written reports/learning outcomes and/or certificate awards.

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Music Technology – Sequencing Software and Recording, Notational Software, Web design, Instructional media software

Credit may be granted for a tertiary accredited course unit of study demonstrating learning outcomes within the unit Music Technology. List any previous qualifications and supply transcripts, written reports/learning outcomes and/or certificate awards.

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Orchestration – Music Composition & Arranging

Credit may be granted for a tertiary accredited course unit of study demonstrating learning outcomes within the unit orchestration. List any previous qualifications and supply transcripts, written reports/learning outcomes and/or certificate awards.

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Business Administration or Planning

Credit may be granted for a tertiary accredited course unit of study demonstrating learning outcomes within the unit business management. List any previous qualifications and supply transcripts, written reports/learning outcomes and/or certificate awards.

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Please add any additional evidence of study or industry experience that may be considered as RPL

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NOTE: Candidates can also submit a Resume or Statement outlining Practical experience concerning any of the Modules for consideration and evaluation.

Revision History

Date Created: 14th December 2005

Approval Authority	Contact Person	Revision Due Date	Revision Date	Approved Date	Version	Revision Description
Dean	Dean	10/12/2006	8/12/06	14/12/2005	1	Initial application and design
Dean	Dean	6/12/2012	7/12/12	13/01/2007	2	Minor updates to Arrangements pages 1 & 2
Dean	Dean	6/12/2013	6/12/13	13/01/2013	3	Application form updated to more user friendly data input in PDF format with some minor corrections made.
Academic Board	Dean	31/3/2015	31/3/2015	9/02/2014	4	Word format created with insertion text areas plus minor corrections made.
Dean	Dean	31/5/2017	31/5/2017	30/03/2015	5	Additional information inserted regarding public performance experience and equivalent AGME levels for guidance to students.